A part or all of the meeting may be conducted in closed session
Times are Approximate
ST. MARY'S COUNTY COMMISSIONERS' MEETING
A G E N D A

Tuesday, May 28, 2013

9:00	a.m.	Invocation and Pledge
9:03	a.m.	Additions/Deletions to Agenda
9:04	a.m.	Approval of Minutes
9:05	a.m.	Proclamation: Lions Club Annual Crab Festival
9:10	a.m.	County Administrator
10:15	a.m.	Historic Preservation Commission: Annual Awards
10:30	a.m.	St. Mary's County Soil Conservation District: Request for Letter of Support to Develop a Shoreline Management Plan for St. Mary's County
10:45	a.m.	Approve Final Fiscal Year 2014 St. Mary's County Budget and Set Tax Rates
11:45	a.m.	Commissioner's Time

BOARD OF COUNTY COMMISSIONERS' MEETING
COUNTY ADMINISTRATOR ITEMS
Tuesday, May 28, 2013

1. Draft Agenda for June 4 and 11, 2013.

2. **Sheriff's Office** *(Brian Eley, Civilian Administrator; Pam McKay, Accreditation Manager; Tim Ailsworth, Executive Director, LGIT)*

LGIT Training Grant

Motion: to accept the LGIT Training Grant, OT1306, from the Local Government Insurance Trust on behalf of the Sheriff's Office, in the amount of $8,800 and to authorize Commissioner President Russell to execute the related budget amendment increasing the project budget by $8,800.

3. **Department of Economic and Community Development** *(Steve Anderson, Director)*

MOU with the Southern Maryland Navy Alliance

Motion: to approve and authorize Commissioner President Russell to execute the Memorandum of Understanding between the Southern Maryland Navy Alliance and the Board of County Commissioners for St. Mary's County in the amount of $75,000 for FY2013 and authorize the funds to be expended.

4. **Department of Emergency Services & Technology** *(Bob Kelly, Director)*

a. BAs to close out the Emergency Services Performance Grant, Citizen Corps. Program and State Homeland Security

Motion: to approve and authorize Commissioner President Russell to execute the U. S. Homeland Security Department GAN adjustment forms to close out the following grants – the 2011 Emergency Management Performance Grant, Project US1212; the 2010 Citizen Corps Program, Project US1166; and, the 2009 State Homeland Security Program, Project US1020, and also approve and authorize Commissioner President Russell to execute the related budget amendment to realign $89 left in the Projects to the Supplemental Reserves.

b. State Homeland Security Program changes to Spending Plan

Motion: to approve and accept the spending plan changes under the 2010 State Homeland Security Program, Project US1120, from the U.S. Department of Homeland Security on behalf of Emergency Services & Technology in the amount of $34,758 to outfit 17 Sheriff vehicles with AED's as recommended by the County's Jurisdictional Medical Officer.

5. **Department of Public Works and Transportation** *(George Erichsen, Director)*

a. Boundary Line Adjustment Plat for Woods at Myrtle Point, Section 1, Phase 2 Subdivision

Motion: to approve and authorize Commissioner President Russell to execute and sign the Boundary Line Adjustment and Easement Plat for The Woods at Myrtle Point Subdivision, Section 1, Phase 2 as prepared by Chesapeake Trails Surveying, LLC.

b. FAA Grant Application for Design Services to Relocate Airport Rd/Taxiway "A" and Lawrence Hayden Road

Motion: to approve and authorize Commissioner President Russell to initial the Grant Application to the Federal Aviation Administration and authorize the DPW&T Director (FAA Authorized Representative) to sign and forward the Grant Application on behalf of the St. Mary's County Regional Airport in the amount of $543,327 for the purpose of Design Services to Relocate Airport Rd/Taxiway "A" and Lawrence Hayden Road in support of the approved Airport Master Plan and in accordance with the St. Mary's County Board of County Commissioners (Sponsor) executed Master Agreement.

c. BA to realign funding within Critical Building Maintenance and Repairs Project

Motion: to approve and authorize Commissioner President Russell to execute the budget amendment moving $64,731 from the Critical Building Maintenance and Repair Project (PF 0804) to the Critical Building Maintenance and Repairs Project (PF 1307).

d. BA to close out St. Andrew's Area D Project

Motion: to approve and authorize Commissioner President Russell to execute the budget amendment to return $22,020 from the St. Andrew's Area D Project (SW 0302) to the FIN13 Capital Reserve.

6. **Department of Recreation and Parks** *(Brian Loewe, Director; David Guyther, Parks Manager)*

a. BA to closeout a portion of the Recreation Facility Improvements Project

Motion: to approve and authorize Commissioner President Russell to execute the budget amendment closing out a portion of the Recreation Facility Improvement Project #RP0903 and returning unspent funds in the total amount of $7,648 to the FIN13 Capital Reserve accounts.

b. BA to close out the Fox Harbor Landing Project

Motion: to approve and authorize Commissioner President Russell to execute the budget amendment closing out the Fox Harbor Landing Project #PL0901 and returning the remaining project funds in the amount of $2,224 to the FIN13 Capital Reserve.

c. BA to close out the St. George's Island Pier Project and the River Springs Public Landing Project

Motion: to approve and authorize Commissioner President Russell to execute the budget amendment closing out the St. George's Island Pier Project #PL1001 and the River Springs Public Landing Project #PL1002 and returning the remaining project funds in the amount of $1,753 to the FIN13 Capital Reserve.

d. BA to transfer funds from the Supplemental Reserve Account to the County-wide Maintenance Grant Projects

Motion: to approve and authorize Commissioner President Russell to execute the budget amendment transferring funds from the Supplemental Reserve Account to the County-wide Maintenance Grant, Projects MD0908 and MD1108, in the total amount of $1,753.

7. **Department of Aging and Human Services** *(Lori Jennings-Harris, Director; Cynthia Brown, CSA Coordinator and Division Manager)*

a. FY2014 Shelter Plus Care Grant Agreement

Motion: to approve and authorize Commissioner President Russell to execute the FY2014 Shelter Plus Care Grant Agreement documents related to Project # US1496 from the Maryland Mental Hygiene Administration on behalf of the St. Mary's County Department of Aging and Human Services for the provision of the Shelter Plus Care Housing Program in the amount of $174,152, the related budget amendment and the related Memorandums of Understanding demonstrating the grantor's required In-Kind Community Service Match from 3 partnering agencies in the amount of $63,793.

b. FY2014 Core Service Agency Memorandum of Understanding Services/Administration Grant

Motion: to approve and authorize Commissioner President Russell to execute the FY2014 CSA MOU Services/Administrative Grant documents related to Project #'s MD1453, 1482, 1484, 1485, 1486, 1490, and 1492 from the Maryland Mental Hygiene Administration in the amount of $354,793 and the related sub-recipient agreements between the County and Correctional Mental Health Services, Three Oaks Center and On Our Own of St. Mary's County.

8. Department of Finance *(Elaine Kramer, CFO)*

BAs to realign Funding Sources and Reduce Capital Projects to the Capital Reserve

Motion: to approve and authorize Commissioner President Russell to execute the two budget amendments: one, reducing the project budget of the College of Southern Maryland Wellness Center by $37,917, to the FIN13 Capital Reserve, and two, realign the funding sources of the ADC Renovation Project from Unsold Bonds to Transfer Tax, in the amount of $999,031.

Appropriate accommodations for individuals with special needs will be provided upon request. In order to meet these requirements, we respectfully ask for one week's prior notice. Please contact the County Commissioners Office at 301-475-4200, X1350. Photographic and electronic audio and visual broadcasting and recording devices may be used during the Commissioners' meetings. These are public meetings and attendance at these meetings automatically grants St. Mary's County Government permission to broadcast your audio and visual image.