A part or all of the meeting may be conducted in closed session
Times are Approximate
ST. MARY'S COUNTY COMMISSIONERS' MEETING
A G E N D A

Tuesday, June 18, 2013

9:00	a.m.	Invocation and Pledge
9:03	a.m.	Additions/Deletions to Agenda
9:04	a.m.	Approval of Minutes
9:05	a.m.	St. Mary's County Safety Committee: Employee *Safety Matters* Award
9:10	a.m.	County Administrator
10:15	a.m.	St. Mary's County Public Schools: Request Approval of FY 2014 Board of Education Operating and Capital Budget
11:00	a.m.	Commissioner's Time
11:15	a.m.	Executive Sessions: Real Property Acquisition, Article 24, Section 4-210(a)11 *(related to the Three Notch Trail)* Litigation, Article 24, Section 4-210(a)8

BOARD OF COUNTY COMMISSIONERS' MEETING
COUNTY ADMINISTRATOR ITEMS
Tuesday, June 18, 2013

1. Draft Agenda for June 25, 2013. There will be no meeting on July 2 or July 9, 2013.

2. **Department of Aging and Human Services** *(Lori Jennings-Harris, Director; Cynthia Brown, Division Manager; Matthew Reisdorph, Substance Abuse Prevention and Treatment Coordinator)*

   a. Alcohol and Drug Abuse Administration FY2014 MOU Agreement Modification

   Motion: to approve and authorize Commissioner President Russell to execute the Memorandum of Understanding agreement Modification between the County and the Maryland Alcohol and Drug Abuse Administration on behalf of the Department of Aging and Human Services for Substance Abuse Prevention, Intervention and

Treatment Services, Projects MD1459, 1497, 1489, 1498, US1423, 1424 & 1455, increasing the amount of $3,750,479 to extend the current MOU to June 30, 2014.

(Kathleen O'Brien, CEO Walden Sierra, Inc.; Jenna Mulliken, MSPF Coordinator, St. Mary's Hospital of St. Mary's County, Inc.)

b. FY14 Alcohol and Drug Abuse Administration Substance Abuse Prevention and Treatment Grant

Motion: to approve and authorize Commissioner President Russell to execute:

(1) the FY 2014 Alcohol and Drug Abuse Administration Grant Narratives and budget award documents related to Projects MD1459, 1497, 1489, 1498, US1423, 1424 and 1455, from the Maryland Alcohol and Drug Abuse Administration on behalf of the Department of Aging and Human Services for Substance Abuse Prevention and Treatments Services in the amount of $3,750,479;

(2) the related budget amendments to bring the project budgets in accordance with award; and,

(3) three related Sub-recipient Agreements between the County and Walden Sierra, Inc.

3. **Department of Recreation and Parks** *(Brian Loewe, Director; David Guyther, Parks Manager)*

a. Waterway Improvement Fund Grant Application and Project Agreement for FY14 Sanitary Services Contract

Motion: to approve and authorize Commissioner President Russell to execute the FY14 Waterway Improvement Program Application and Project Agreement for the Sanitary Services Contract, Project MD1407, in the total amount of $20,000.

b. Waterway Improvement Fund Grant Application and Project Agreement forFY14 Abandoned Boat and Debris Removal

Motion: to approve and authorize Commissioner President Russell to execute the FY14 Waterway Improvement Program Application and Project Agreement for the Abandoned Boat and Debris Removal Grant, Project PL1402, in the total amount of $30,000.

c. Waterway Improvement Fund Grant Application and Project Agreement for FY14 County-wide Maintenance Grant

Motion: to approve and authorize Commissioner President Russell to execute the FY14 Waterway Improvement Program Application and Project Agreement for the County-wide Maintenance Grant, Project MD1408, in the total amount of $10,000.

d. Waterway Improvement Fund Grant Application and Project Agreement for FY15 County-wide Maintenance Grant

Motion: to approve and authorize Commissioner President Russell to execute the FY15 Waterway Improvement Program Application and Project Agreement for the County-wide Maintenance Grant, Project MD1508, in the total amount of $99,000.

4. **Sheriff's Office** *(Sheriff Timothy Cameron; Erin Shoemaker, Fiscal Manager)*

BA to apply Personal Services Savings to make an additional contribution to the Sheriff's Office Retirement Plan

Motion: to approve and authorize Commissioner President Russell to execute the budget amendment realigning $557,000 in savings in the Sheriff's Office personal services accounts to provide a net additional $500,000 that will be contributed to the Sheriff's Office Retirement Plan for FY2013.

5. **Department of Finance** *(Elaine Kramer, CFO)*

a. Consent Agreement of Sheriff's Office Sworn Position Rank Structure

Motion: to approve the Sheriff's Office sworn position rank structure as presented; In Law, Deputy First Class cannot exceed 27, Corporal cannot exceed 45, and total Deputies, DFC's and Corporals cannot exceed 107. In Corrections, CFC's cannot exceed 24, Corporal cannot exceed 17, and total CO's, CFC's and Corporals cannot exceed 64.

b. BAs to realign funds to the BOCC Emergency Appropriation Reserve and increase to County OPEB Trust

Motion:

(1) to approve and authorize Commissioner President Russell to execute the budget amendment re-aligning $100,000 from the Emergency Radio Lease Payment account to the BOCC Emergency Appropriation Reserve.

(2) to approve and authorize Commissioner President Russell to execute the budget amendment re-aligning $750,000 from the BOCC Emergency Appropriation Reserve to the OPEB Trust account, to make an additional contribution to the County's OPEB Trust.

c. BA to realign Debt Service Principal and Interest Savings

Motion: to approve and authorize Commissioner President Russell to execute the budget amendment reducing the Debt Service Principal and Interest accounts in the General Fund and increasing the BOCC Emergency Reserve, in the amount of $1,604,851; and to approve and authorize Commissioner President Russell to execute the budget amendment realigning $1,604,851 from the BOCC Emergency Reserve to the FIN13 Paygo in the Capital Fund.

6. **St. Mary's County Public Schools** *(Dr. Michael Martirano, Superintendent of Schools; Gregory Nourse, Assistant Superintendent of Fiscal Services and Human Resources)*

FY13 Revenue and Categorical Transfer Requests

Motion: to approve the following FY 2013 budget actions as submitted and approved by the Board of Education on May 23, 2013: and

(1) Revenue and Expenditure increases to the General Fund in the amount of $2,346,306 to fund the Group Health, Quality Teacher Incentives, Substitute expenditures, and Extra Pay for Extra Duty expenditures; and

(2) Categorical expenditure transfer requests in various categories as identified, to balance year-end projected needs, in the amount of $1,645,491; and

(3) Categorical expenditure re-alignment of $45,770 from Operation of Plant categories as identified, to re-align communication expenditures to be compliant with MSDE reporting; and

(4) Revenue and Expenditure increases to the Restricted Fund in the amount of $103,120, to reflect the award of the Title 1 Focus and the Local Early Childhood Council grants; and,

(5) Adjustment of revenue and related expenditures for the Chesapeake Public Charter School fund based on official enrollment calculations, in the amount of $53,681

Appropriate accommodations for individuals with special needs will be provided upon request. In order to meet these requirements, we respectfully ask for one week's prior notice. Please contact the County Commissioners Office at 301-475-4200, X1350. Photographic and electronic audio and visual broadcasting and recording devices may be used during the Commissioners' meetings. These are public meetings and attendance at these meetings automatically grants St. Mary's County Government permission to broadcast your audio and visual image.