

Commissioners of St. Mary's County Meeting Minutes (Tuesday, February 9, 2016)

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Members present

Commissioner President James R. Guy
Commissioner Michael L. Hewitt
Commissioner Tom Jarboe
Commissioner Todd B. Morgan
Dr. Rebecca Bridgett, County Administrator
Sharon Ferris, Recorder

Absent: John E. O'Connor

1. WELCOME

Commissioner President Guy called the meeting to order at 9:00 am in the Chesapeake Building meeting room, Governmental Center.

Approval of Minutes

I move to approve the minutes of February 2, 2015 as presented.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

2. RECOGNITION

A Proclamation was presented for African American History Month.

3. COUNTY ADMINISTRATOR

A. DRAFT AGENDAS FOR FEBRUARY 23, AND MARCH 1, 2016

B. DEPT. OF AGING AND HUMAN SERVICES - Governor's Office for Children -
Community Partnership Agreement and related Sub-recipient Agreements for Fiscal Year 2016
Local Management Board

I move to (1) authorize the County LMB Chair and Departmental Staff to execute the FY2016 Community Partnership Agreement (CPA) Appendices A & B, (2) approve and authorize the Commissioner President to execute the FY2016 Community Partnership Agreement for project numbers MD1660, 1661, 1662, 1665, 1666, 1667 and 1688, from the Governor's Office for Children in the amount of \$401,718, and (3) execute the seven (7) Sub-recipient Agreements between County Government and Tri-County Youth Services Bureau, St. Mary's County Public Schools, United Way of St. Mary's and Walden Sierra, Inc.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

C. SHERIFF'S OFFICE - Highway Safety Grant Application FFY2017 - Comprehensive Enforcement and Smooth Operator Program

I move to authorize the Sheriff's Office to submit the grant application documents electronically in the amount of \$42,400 to the Maryland State Highway Safety Program, consistent with the example reviewed by the Commissioners of St. Mary's County.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

D. DEPT. OF RECREATION AND PARKS - Easement Agreement for Trail Parking and Access Road

I move to: 1)approve the easement agreement between the Gospel Light Baptist Church and the Commissioners of St. Mary's County for continued use of the easement premises for parking, maintenance and access for the Three Notch Trail; and 2) to authorize the use of savings from project #RP1603 to provide asphalt overlay on the entrance road from MD Route 5 to the point of demarcation of "prior driveway" as noted on the easement exhibit, and to authorize the Commissioner President to execute the related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

E. DEPT. OF RECREATION AND PARKS - MD Bikeways Grant Amendment

I move to approve Grant Amendment #2, for project #PA1101 Three Notch Trail Phase Six, from the Maryland Bikeways Program, on behalf of the Department of Recreation and Parks, to extend the term of the original grant agreement to August 22, 2016 and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

F. DEPT. OF RECREATION AND PARKS - Maryland Heritage Areas Grant Amendment

I move to approve the grant amendment, for project #RP1501, from the Maryland Heritage Areas Authority, on behalf of the Department of Recreation and Parks, to extend the project completion date to March 31, 2017 and to authorize the Commissioner President to execute the related documents.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.
Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

G. DEPT. OF RECREATION AND PARKS - Alcohol Beverage License Renewal for Wicomico Shores Golf Course

I move to approve and authorize the Commissioner President to sign the Alcohol Beverage License Renewal application for the Wicomico Shores Golf Course.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

H. HUMAN RESOURCES - Request approval of budget amendment

I move to approve and authorize Commissioner President Guy to execute the attached budget amendment in the amount of \$19,216 for approved leave payout.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

I. DEPT. OF EMERGENCY SERVICES & TECHNOLOGY - FFY2014 Homeland Security (Project US1520) Grant Funds Increase

I move to accept the FFY 2014 State Homeland Security Grant Award (Project US1520) Grant Adjustment Notice (GAN) on behalf of the Emergency Services & Technology in the Grant total amount \$210,591, approve the related budget amendment to increase the project budget by \$122,657, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

J. DEPT. OF FINANCE - To seek Commissioner approval to award the Spring FY 2016 Asphalt Overlay Services Contract

I move to authorize the Procurement Officer to award the Spring FY2016 Asphalt Overlay Services Contract to Great Mills Trading Post Company, Inc. in the amount of \$1,362,500.00 subject to the receipt and verification of Contract related documents.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

K. DEPT. OF FINANCE - Budget Amendments to Realign County Depts. & Elected Officials Personal Services Accounts

1.) I move to approve and authorize the Commissioner President to execute the budget amendment realigning departmental salary and fringe funding of \$145,455 to cover shortfalls,

and \$440,845 to transfer to the Commissioners' Emergency Reserve due to personal services savings.

2.) I move to approve and authorize the Commissioner President to execute the budget amendment realigning the Elected Officials' salary and fringe accounts to cover shortfalls within each Office's budget, and to transfer \$19,545 from the Commissioners' Emergency Reserve to cover shortfalls for the Orphans' Court and Treasurer's Office.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

4. MAIN AGENDA ACTION ITEM

A. DEPARTMENT OF LAND USE AND GROWTH MANAGEMENT - Decision of Lexington Park Development District Master Plan (LPDDMP)

Present: Phil Shire, Director

Mr. Shire noted a public hearing was held on December 8, 2015 to present the final draft of the Lexington Park Development District Master Plan. Public testimony was received from two families requesting additional changes to the plan. The Cecil family requested 100 acres of their property be incorporated in the development district, then later changed the request to 15 acres, which could be used for a "historical village" residential area that could accommodate up to 50-60 townhomes. A representative for The Kenneth H. Gerrard Revocable Trust requested a zoning change for the Gerrard property, located on Old Rolling Road in California, Maryland, to Medium Intensity Mixed Use (MXM). Mr. Shire presented the two requests to the Commissioners as potential amendments to the final plan.

1. (Option 1) I move to amend the proposed Lexington Park Development District Master Plan by revising all maps in Chapter 11 of the proposed Plan to conform to the map identified as "Figure PC-1b: 2015 Concept Land Uses (Detail showing Cecil revision --circled)" (Attachment #8).

Motion by Commissioner Tom Jarboe. The motion was not seconded.

2. (Option 2) I move to amend the proposed Lexington Park Development District Master Plan by revising maps 2-17, 11-25 and 11-28 in the proposed Plan to conform to the map identified as "Gerred Property Map 34, Parcel 91" (Attachment #12).

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

3. I move that the Resolution adopting the Lexington Park Development District Master Plan be adopted.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

5. COMMISSIONER'S TIME

The Commissioners highlighted events attended of the past week and items of a personal nature.

6. ADJOURN

The meeting adjourned at 10:35 am.

Minutes Approved by the Commissioners of St. Mary's County on _____

Sharon Ferris, Senior Administrative Coordinator