

**ST. MARY'S COUNTY  
BOARD OF COUNTY COMMISSIONERS' MEETING  
Tuesday, February 22, 2011**

**Present:** Commissioner President Francis Jack Russell  
Commissioner Lawrence D. Jarboe  
Commissioner Cynthia L. Jones  
Commissioner Daniel L. Morris  
Commissioner Todd B. Morgan  
John Savich, County Administrator  
Sharon Ferris (Recorder)

**CALL TO ORDER**

Commissioner President Russell called the meeting to order at 9:00 am.

**APPROVAL OF MINUTES**

**Commissioner Morris moved, seconded by Commissioner Jarboe, to adopt the minutes of the meeting of Tuesday, February 15, 2011, as amended. Motion carried 5-0.**

**EMPLOYEE WELLNESS AWARDS**

**Present:** Sue Sabo, HR Director  
June Robrecht, Deputy HR Director

The Commissioners presented Wellness Award Certificated to County employees who have accrued sick leave balances of 100, 200 and 300 hours.

**HISTORIC PRESERVATION PROCLAMATION**

**Present:** Grace Mary Brady, Historic Planner  
Thomas and Delores Datcher  
Francis and Terricida Countiss

A proclamation was presented to Delores and Thomas Datcher Sr. for entering their property, known as the Countiss House, into the Maryland Inventory of Historic Properties. Ms. Datcher's brother Francis Countiss and his wife Terricida also attended the presentation.

## COUNTY ADMINISTRATOR

1. Draft Agendas for March 1 and March 8, 2011

2. **Department of Land Use and Growth Management** (*Director; Jeff Jackman, Senior Planner; Grace Mary Brady, Planner II*)

**Commissioner Morgan moved, seconded by Commissioner Jones, to approve and authorize Commissioner President Russell to execute the CLG Educational Set-Aside SubGrant Program application, Project US1250, from the Maryland Historical Trust on behalf of the Department of Land Use and Growth Management for the amount of \$1,500, for costs associated with members of the Historic Preservation Commission attending the Annual Maryland Preservation Conference and other various Educational Workshops. Motion carried 5-0.**

3. **Department of Public Works and Transportation** (*George Erichsen, Director*)

**Commissioner Jarboe moved, seconded by Commissioner Morgan, to approve and authorize Commissioner President Russell to sign A through D. Motion carried 5-0.**

A. Public Works Agreement Addendum guaranteeing construction of the road in Forest Knolls Two Subdivision, located in the 4<sup>th</sup> Election District with an Expiration Date of March 1, 2012.

B. Public Works Agreement Addendum guaranteeing construction of the roads in the Clements Landing Subdivision, Phases 1 and 2 located in the 8<sup>th</sup> Election District with an Expiration Date of May 1, 2012.

C. Public Works Agreement Addendum guaranteeing construction of the road in the Gardiner's Place Subdivision, Section 1, located in the 8<sup>th</sup> Election District with an Expiration Date of December 1, 2011.

D. Public Works Agreement Addendum guaranteeing construction of the road in the Cecil's Mill Subdivision located in the 8<sup>th</sup> Election District with an Expiration Date of March 1, 2012.

4. **Department of Public Safety** (*Dave Zylak, Director; Gerald Gardiner, Planner*)

**Commissioner Morris moved, seconded by Commissioner Jarboe, to approve and authorize the Director of Public Safety to execute the Local Emergency Planning Committee (LEPC) Grant Addendum for funding under the Community Right To Know LEPC Grant, Project #MD1119 from the Maryland Department of the Environment in the amount of \$8,850, consistent with the copy reviewed by the BOCC, and also approve and authorize Commissioner President Russell to execute the related**

**budget amendment to increase the project budget and revenue accounts in accordance with the actual agreement. Motion carried 5-0.**

**5. Department of Economic and Community Development** *(Bob Schaller, Director)*

*(Dennis Nicholson, Executive Director and Tomica Scriber, Program Manager, Housing Authority for St. Mary's County; available Housing Authority Commissioners)*

**Commissioner Morris moved, seconded by Commissioner Jones, to approve and authorize Commissioner President Russell to execute the Rental Allowance Program (RAP) Local Program Application and Grant Agreement, RPA 11-21, from the Department of Housing and Community Development's Community Development Administration in the amount of \$40,000.00 on behalf of the Housing Authority of St. Mary's County, Maryland for the purpose of providing short-term emergency and critical rental housing assistance for those in need in St. Mary's County. Motion carried 5-0.**

**6. Department of Human Services** *(Kelsey Bush, Youth Coordinator)*

**Commissioner Jones moved, seconded by Commissioner Jarboe, to approve and authorize Commissioner President Russell to execute the budget amendment, closing the Victims of Crime Assistance Program grant, Project US1146, decreasing the project revenue and expenses by \$79,757. Motion carried 5-0.**

## **OPTIMIST CLUB OF THE 7<sup>TH</sup> DISTRICT UPDATE**

Present: Joe Stalonis, Presenter and Past President

Mr. Stalonis provided a brief history of the 7<sup>th</sup> District Optimist Club and discussed a variety of initiatives undertaken by the Club during the year to support the community. The Club is dedicated primarily to working with the youth of the community but also undertakes many other community projects. The Club sponsors variety of sporting activities and donates funds to various schools, fire department and rescue squads, and other organizations. As a non-profit 501(c) corporation, yearly fundraisers are needed to support activities of the Club. Fundraisers include the Annual Blessing of the Fleet, Annual February Dinner, a New Year's Eve Dance, Turkey Shoots, Swamp Romp, Corn Hole Tournaments, Lawn Mower Races, the Oyster Festival, a Rockfish Tournament, Texas Holdem Tournaments, and a Drive Thru Chicken Dinner.

## **SOUTHERN MARYLAND NAVY ALLIANCE BRIEFING**

**Present:** Ed Sierra, President  
CAPT Glen Ives, USN (Ret), Executive Vice President

The Commissioners were provided an update on the mission and activities of the Southern Maryland Navy Alliance. The Alliance is a private organization whose mission is to support, promote, and enhance the intellectual capital and infrastructure at Patuxent River and St. Inigoes as an economic asset and resource to the Southern Maryland region. The Patuxent River Naval Air Station employs approximately 11,000 military/civilian personnel, 10,000 contractors, and additional indirect personnel providing an economic impact of \$6.6B to the county. The Alliance initiates strategic plans to support Patuxent River and Webster Field, meets with senior leadership on base and in the community, prepares scenarios for future BRAC, and supports encroachment plans for the Patuxent River complex.

## **MULTI-FAMILY RENTAL MARKET ASSESSMENT REPORT**

**Present:** Bob Lenfield, Real Property Research Group  
Bob Schaller, Director, DECD  
Dennis Nicholson, Exec. Dir, Housing Authority of SMC

Mr. Lenfield provided the results of a comprehensive assessment of the Multifamily Rental Market in St. Mary's County. This assessment was part of the Maryland Preservation Compact, a partnership between the John D. and Catherine T. MacArthur Foundation, which concentrated on the availability of affordable rental housing in eight Maryland Counties that is anticipated to be impacted by growth from ongoing efforts to expand the military throughout the state. The study focused mainly on affordable housing, the present rental market, and the projected needs of the county. RPRG concluded that there is a shortage of rentals for the extremely low income (\$23,750) and very low income (\$39,550) families in St. Mary's County. RPRG predicts a continued shortage of rental options for the low and very low income families as planned rental projects in this submarket continue to serve only higher income households.

## **COMMISSIONER'S TIME**

The Commissioners highlighted events attended over the past week.

**Commissioner Jones moved, seconded by Commissioner Morgan, to enter into Executive Session to discuss Real Property, specifically acquisition of wetlands mitigation easements; and pending Litigation matter. Motion carried 5-0.**

## **EXECUTIVE SESSION**

### Real Property

Present: Commissioner Francis Jack Russell, President  
Commissioner Lawrence D. Jarboe  
Commissioner Cynthia L. Jones  
Commissioner Daniel L. Morris  
Commissioner Todd B. Morgan

John Savich, County Administrator  
George Sparling, County Attorney  
George Erichsen, Dir., Dept. of Public Works & Transportation  
Donna Gebicke, Administrative Assistant

Authority: Article 24, Section 4-210(a)11  
Time Held: 1:03 – 1:12 pm  
Subject Discussed: Airport Easement Acquisitions

Litigation

Present: Commissioner Francis Jack Russell, President  
Commissioner Lawrence D. Jarboe  
Commissioner Cynthia L. Jones  
Commissioner Daniel L. Morris  
Commissioner Todd B. Morgan  
John Savich, County Administrator  
George Sparling, County Attorney  
Donna Gebicke, Administrative Assistant

Authority: Article 24, Section 4-210(a)8  
Time Held: 1:12 – 1:30 pm  
Subject Discussed: Pending Litigation

**FY 2012 BUDGET WORK SESSION**

The Commissioners continued budget discussions on the Capital Improvement Plans.

**ADJOURNMENT**

The meeting of the Board of County Commissioners adjourned at approximately 4:13 pm.

Minutes Approved by the Board of County Commissioners on \_\_\_\_\_

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Sharon Ferris, Senior Administrative Coordinator (Recorder)