

**ST. MARY'S COUNTY
BOARD OF COUNTY COMMISSIONERS' MEETING
Tuesday, March 19, 2013**

Present: Commissioner President Francis Jack Russell
Commissioner Lawrence D. Jarboe
Commissioner Cynthia L. Jones
Commissioner Todd B. Morgan
Commissioner Daniel L. Morris
Sue Sabo, Acting County Administrator
Sharon Ferris (Recorder)

CALL TO ORDER

Commissioner President Russell called the business meeting to order at 9:00 am in the Chesapeake Building meeting room, Governmental Center.

JOHN SAVICH REMEMBRANCE CEREMONY

A remembrance ceremony was held in honor of John Savich. His family received a citation from State Senator Roy Dyson, proclamations from the Southern Maryland House delegation and the BOCC, and a bronze plaque honoring his years of service to the county. The Commissioners also dedicated the conference room in the Commissioners' office space in his honor.

ADDITIONS/DELETIONS TO AGENDA

Commissioner Morgan moved, seconded by Commissioner Morris, to add an Executive Session for the purpose of discussing a procurement matter under the authority of Article 24, Section 4-210(a)10. Motion carried 5-0.

APPROVAL OF MINUTES

Commissioner Morris moved, seconded by Commissioner Jones, to approve the minutes of March 12, 2013. Motion carried 5-0.

**PROCLAMATION WAS PRESENTED TO CHOPTICON HIGH SCHOOL
ACADEMY OF FINANCE STUDENTS FOR NATIONAL FINANCIAL LITERACY MONTH**

COUNTY ADMINISTRATOR

1. Draft Agenda for March 26. (There will be no meeting on April 2, 2013).

2. St. Mary's County Housing Authority (*Dennis Nicholson, Exec. Dir.*)

(Sheila Mackall Manager, Mandy Buck, Assistant Manager, Spring Valley Apartments)

Commissioner Morgan moved, seconded by Commissioner Jarboe, to approve and sign the Resolution endorsing the use of Maryland state funds and state tax exempt bonds to renovate Spring Valley Apartments. Motion carried 5-0.

3. Department of Emergency Services and Technology and SMCPS (*Bob Kelly, Director; Brad Clements, Deputy Superintendent of Schools and Operations; F. Michael Wyant, Director of Safety, SMCPS*)

Commissioner Jones moved, seconded by Commissioner Morris, to approve and authorize Commissioner President Russell to execute the Amendment to Agreements in accordance with the State Homeland Security Grant Award, US1120, between the County and the St. Mary's County Board of Education. Motion carried 5-0.

4. Department of Aging and Human Services (*Lori, Jennings-Harris, Director; Peggy Maio, Fiscal Supervisor*)

Commissioner Jarboe moved, seconded by Commissioner Morris, to approve and authorize Commissioner President Russell to execute the Maryland Senior Rides Program grant application documents, Project MD 1405, from the State of Maryland Department of Transportation on behalf of the St. Mary's County Department of Aging and Human Services in the amount of \$41,800 for transportation services for low-income to moderate-income seniors. Motion carried 5-0.

5. Circuit Court (*Pete Cucinotta, Coordinator, Drug Court Programs*)

Commissioner Morris moved, seconded by Commissioner Jarboe, to authorize Circuit Court staff to submit the grant application documents electronically for the MD Highway Safety Grant, Project US 1425, in the amount of \$47,731, consistent with the hard copy reviewed by the Board of County Commissioners. Motion carried 5-0.

6. Office of the Sheriff (*Captain Willenborg; Erin Shoemaker, Fiscal Manager*)

Commissioner Jarboe moved, seconded by Commissioner Morgan, to authorize the Sheriff's Office to submit the grant application documents electronically for the MD Highway Safety Grant, in the amount of \$35,700, consistent with the hard copy reviewed by the Board of County Commissioners. Motion carried 5-0.

7. Alcohol Beverage Board (*Cpl. James Stone*)

Commissioner Jones moved, seconded by Commissioner Morgan, to authorize Department Staff to submit the grant application documents electronically for the FFY14 MD Highway Safety-Better Business Practices to Promote Responsible Alcohol Service Grant, GN-SMC Alco-2014-027, in the amount of \$4,500, consistent with the hard copy reviewed by the Board of County Commissioners. Motion carried 5-0.

ST. MARY'S COUNTY METROPOLITAN COMMISSION: SUBMISSION OF MD DEPT. OF THE ENVIRONMENT WATER QUALITY FINANCING ADMINISTRATION LOAN AGREEMENTS

Present: Dan Ichniowski, Interim Director, Metropolitan Commission
Rebecca Shick, CFO, Metropolitan Commission

Mr. Ichniowski stated that the bond authority request with the Maryland Department of the Environment (MDE) is to fund the Interceptor Rehabilitation Project and the Great Mills Waste Water Pumping Station Upgrade Project.

Commissioner Jarboe moved, seconded by Commissioner Jones, to approve and adopt the Resolution and authorize Commissioner President Russell to sign the MDE Loan documents for the Great Mills Wastewater Pumping Station Project No. 8081SS and the Interceptor Rehabilitation Project No. 8122SR) for amounts not to exceed the project costs approved in the FY 13 Capital Improvement Budget; and further, that no MDE loan documents be executed to fund the Great Mills Wastewater Pumping Station Project unless and until: (1) it is determined after the bid opening that the project cost is within the approved FY 13 Capital Improvement Budget; or (2) any additional project costs in excess of the approved FY 13 budget are included in an approved FY 14 Capital Improvement Budget. Motion carried 5-0.

COMMISSIONER'S TIME

The Commissioners highlighted events of the past week.

MOTION TO ENTER INTO EXECUTIVE SESSION

Commissioner Jones moved, seconded by Commissioner Morgan, to enter into Executive Sessions for the purpose of discussing personnel and procurement matters. Motion carried 5-0.

VISIT EMERGENCY SERVICES AND TECHNOLOGY DEPARTMENT

The Commissioners received an update from Director Bob Kelly that included a radio system overview and demonstration of recently deployed and planned software applications.

EXECUTIVE SESSION

Personnel

Present: Commissioner Francis Jack Russell, President
Commissioner Lawrence D. Jarboe
Commissioner Cynthia L. Jones
Commissioner Daniel L. Morris
Commissioner Todd B. Morgan
Sue Sabo, HR Director and Acting County Administrator
Donna Gebicke, Administrative Assistant

Authority: Article 24, Section 4-210(a)1 and Article 24, Section 4-210(a)1
Time Held: 1:10 pm – 1:40 pm
Subject: Personnel

Procurement

Present: Commissioner Francis Jack Russell, President
Commissioner Lawrence D. Jarboe
Commissioner Cynthia L. Jones
Commissioner Daniel L. Morris
Commissioner Todd B. Morgan
Sue Sabo, HR Director and Acting County Administrator
George Sparling, County Attorney
Elaine Kramer, Chief Financial Officer
Donna Gebicke, Administrative Assistant

Authority: Article 24, Section 4-210(a)1 and Article 24, Section 4-210(a)10
Time Held: 3:43 pm – 4:12 pm
Subject: Procurement

Personnel

Present: Commissioner Francis Jack Russell, President
Commissioner Lawrence D. Jarboe
Commissioner Cynthia L. Jones
Commissioner Daniel L. Morris
Commissioner Todd B. Morgan
Sue Sabo, HR Director and Acting County Administrator
Donna Gebicke, Administrative Assistant

Authority: Article 24, Section 4-210(a)1 and Article 24, Section 4-210(a)1
Time Held: 4:12 pm – 4:19 pm
Subject: Personnel

MOTION IN OPEN SESSION

Commissioner Morgan moved, seconded by Commissioner Jarboe, to request that staff proceed with the termination of the contract for construction of the Patuxent Naval Air Museum, communicate with the Board of Directors of the Patuxent River Naval Air Museum, and proceed with identifying a replacement contractor. Motion carried 5-0.

FY 2014 BUDGET WORK SESSION

The budget work session included discussion on final reconciliation of revenues and expenses.

ADJOURNMENT

Commissioner Russell adjourned the Board of County Commissioners meeting at 4:25 pm.

Minutes Approved by the Board of County Commissioners on _____

Sharon Ferris, Senior Administrative Coordinator (Recorder)