

**ST. MARY'S COUNTY
BOARD OF COUNTY COMMISSIONERS' MEETING
Tuesday, March 27, 2012**

Present: Commissioner President Francis Jack Russell
Commissioner Lawrence D. Jarboe
Commissioner Cynthia L. Jones
Commissioner Todd B. Morgan
Commissioner Daniel L. Morris
John Savich, County Administrator
Sharon Ferris (Recorder)

CALL TO ORDER

Commissioner President Russell called the business meeting to order at 9:00 am in the Chesapeake Building meeting room, Governmental Center.

APPROVAL OF MINUTES

Commissioner Jarboe moved, seconded by Commissioner Jones, to adopt the minutes of March 20, 2012 as presented. Motion carried 5-0.

DEPT. OF AGING AND HUMAN SERVICES: PRESENTATION OF CHECK FROM THE RETIRED AND SENIOR VOLUNTEER PROGRAM (RSVP) REPRESENTING THE VALUE OF VOLUNTEER SERVICE HOURS

Present: Lori-Jennings Harris, Director
Norine Rowe, RSVP Project Manager
Gina Alexander, Volunteer
Peggy Taylor, Volunteer

Ms. Rowe presented the Commissioners with a symbolic check representing 27,844 hours of volunteer service provided by seniors (over 55) in the County. That volunteer effort, when converted to the amount of dollars saved, equates to \$621,478. Ms. Alexander and Ms. Taylor were recognized for providing over 4,000 lifetime hours each to the volunteer program.

PROCLAMATION WAS PRESENTED FOR NATIONAL FINANCIAL LITERACY MONTH TO CHOPTICON HIGH SCHOOL ACADEMY OF FINANCE STUDENTS

COUNTY ADMINISTRATOR

1. Draft Agenda for April 10, 2012. There will be no meeting on April 3, 2012.
2. **Department of Aging and Human Services** (*Lori Jennings-Harris, Director*)

(Rebecca Kessler, Manager, Home & Community-Based Services)

Commissioner Morris moved, seconded by Commissioner Jarboe, to approve and authorize Commissioner President Russell to execute the FY2012 Revised Money Follows the Person Grant Award, Project US1232, from the Maryland Department of Aging on behalf of the St. Mary's County Department of Aging and Human Services for home and community-based services by improving the transition process of eligible individuals from long-term care facilities to community living through increasing outreach and decreasing barriers to transition, in the amount of \$7,520. Motion carried 5-0.

Commissioner Jarboe moved, seconded by Commissioner Morris, to approve and authorize Commissioner President Russell to execute the Money Follows the Person Options Counseling Application, Project US1237, from the Maryland Department of Aging on behalf of the St. Mary's County Department of Aging and Human Services for home and community-based services in the amount of \$3,437.50. Motion carried 5-0.

(Alice Allen, Manager, Senior Center Operations)

Commissioner Morgan moved, seconded by Commissioner Jarboe, to approve and authorize Commissioner President Russell to execute the Interim Notification of Grant Awards for the FY2012 Nutrition Service Incentive Program Grant Award, Project US1206, from the Maryland Department of Aging on behalf of the St. Mary's County Department of Aging and Human Services to provide meals to our Seniors in the amount of \$36,590 and the related budget amendment to realign the remaining \$12,427 to the food-reserve expense account until the final NGA is awarded. Motion carried 5-0.

(Debbie Barker, I & A Manager)

Commissioner Jones moved, seconded by Commissioner Morris, to approve and authorize Commissioner President Russell to execute the Maryland Senior Rides Program grant application documents, Project MD1305, from the State of Maryland Department of Transportation on behalf of the St. Mary's County Department of Aging and Human Services in the amount of \$36,250 for transportation services for low-income to moderate-income seniors.

3. **St. Mary's County Public Schools** (*Brad Clements, Chief Operating Officer; Kimberly Howe, Coordinating Supervisor of Capital Planning & Green Schools*)

Commissioner Jarboe moved, seconded by Commissioner Jones, to approve and authorize Commissioner President Russell to execute the budget amendment and funding request, as approved by the Board of Education on February 29, 2012, transferring \$367,380 from completed/close-out capital improvement projects to the FIN12 reserve capital improvements project account, and we approve and authorize Commissioner President Russell to execute the budget amendment, as approved by the Board of Education on February 29, 2012, transferring \$125,000 in FIN12 capital improvements program fund balance to the Relocatables project to cover the purchase of relocatable classrooms required for the 2012-13 school year based on capacity needs. Motion carried 5-0.

4. Department of Finance (*Elaine Kramer, CFO*)

(Gregory Nourse, Chief of Fiscal Services and Human Resources)

Commissioner Jones moved, seconded by Commissioner Jarboe, to approve the list of excludable costs for submission to the Maryland State Department of Education and authorize Commissioner President Russell to sign the MSDE excludable costs forms and to sign the letter transmitting the forms to MSDE. Motion carried 5-0.

5. Circuit Court (*Pete Cucinotta, Coordinator, Drug Court Programs*)

Commissioner Jarboe moved, seconded by Commissioner Morgan, to approve and authorize Commissioner President Russell to execute the budget amendment realigning the Justice and Mental Health Grant, US1128, reducing the grant by \$70, and the related sub-recipient agreement between the County and the Maryland Department of Juvenile Services. Motion carried 5-0.

6. Department of Public Works and Transportation (*George Erichsen, Director*)

(Jacqueline Fournier, Transportation Manager)

Commissioner Morris moved, seconded by Commissioner Morgan, to approve and authorize Commissioner President Russell to execute the budget amendment to reallocate \$9,000 from the County Highways Division fuel and oil contingency allocation to grant Project USMD1271 (Job Access I) as additional county funding for the purposes of adjusting the fuel and oil account based on projected expenses for the balance of the fiscal year. I further move that staff reconcile project accounts at the end of the fiscal year to ensure that the available STS grant funding is being utilized to the fullest extent possible. Motion carried 5-0.

Commissioner Morgan moved, seconded by Commissioner Jarboe, to approve and authorize Commissioner President Russell to execute the budget amendment to restore funding within the Department of Public Works & Transportation Construction & Inspections #1404 and Highways #1045 Divisions in the amount of \$101,978. Motion carried 5-0.

7. Department of Land Use and Growth Management (*Jeff Jackman, Sr. Planner*)

(Carol Moody, Chair, Historic Preservation Commission)

Commissioner Morgan moved, seconded by Commissioner Morris, to approve and authorize Commissioner President Russell to execute the CLG Educational Set-Aside Subgrant Program application, Project US1350, from the Maryland Historic Trust on behalf of the Department of Land Use and Growth Management in the amount of \$1,500 for costs associated with members of the Historic Preservation Commission attending preservation conferences and other various educational workshops. Motion carried 5-0.

FINAL APPROVAL OF RECOMMENDED FY 2013 BUDGET TO TAKE TO PUBLIC HEARING ON MAY 1, 2012

Present: Elaine Kramer, CFO

Jeannett Cudmore, Deputy Director, Dept. of Finance

Ms. Kramer provided a summary of the proposed FY2013 budget, noting that several legislative proposals could have an impact on the proposed budget. There is no property tax or local tax rate increase in the recommended \$211,367,910 budget. It includes a savings of almost \$1.3 million from turn-over and reduced costs of fringe benefits. It reflects the elimination of 27.5 positions, which includes privatization of Marcey House, separation of the Housing authority, and three positions in County Departments. It authorizes the addition of a Deputy Director for the Department of Public Safety and Information Technology, unfreezing one position in the Department of Land Use and Growth Management, six additional deputies (four for the community policing initiative in Lexington Park), a Gang Intelligence Officer, a Senior Office Specialist and two positions to be unfrozen in the Sheriff's Office. This leaves a net reduction of 18.5 positions. The proposed FY13 budget does recommend an adjustment to the pay scale by providing County employees with a \$500 stipend and a 2% COLA which can be funded by personnel savings incurred over the past three years. There will be no merit increase or its equivalent and no reclassification of positions.

The Board of Education (BOE) funding from the County totals \$85,697,709; State-mandated maintenance of effort requires \$78,397,784, to which the County added \$2,183,978. In addition, the County included \$4,115,947 for potential cost of the shift in teacher pension from the State. This represents a 9.9% increase in funding to the BOE. The County also added a one-time allocation of \$1 million from the County's fund balance to be added to the BOE OPEB trust.

Commissioner Jones commented that the County needs a sustainable budget. The BOE submitted a budget request which cut instructional textbooks and supplies by 10%. Last year at the budget work session Commissioner Morgan led a discussion asking the BOE to look at some cost saving measures. When reviewing this year's budget, she did not see that any of the cost saving ideas were implemented. She encouraged the BOE to take another look at their budget by looking in the categories of overhead and administration. She noted the

Authority: Article 24, Section 4-210(a)1

Time Held: 11:16 am -12:10 pm and 1:10 pm - 2:20 pm

Subject Discussed: Personnel (conducted employment interviews)

DEPT. OF LAND USE & GROWTH MANAGEMENT: WATERSHED IMPLEMENTATION PLAN (WIP) WORK SESSION

Present: Sue Veith, Environ. Planner, LUGM, & WIP Coordinator
John Rhoderick, Resource Conservation Operations Admin., MD Dept. of Agriculture
Bruce Young, District Manager, St. Mary's Soil Conservation District

Mr. Rhoderick provided an update of Phase II of the Watershed Implementation Plan (WIP). He discussed how plans were developed throughout the state, the EPA's requirement for regular implementation (2 year goals), and the plan that has gone forward for agriculture in this county. He explained Maryland's Total Maximum Daily Load (TMDL) process and the role for agriculture. He acknowledged that Maryland's strategies are aggressive and there is concern that MDA and NRCS may not have the technical staff or funding to provide the support needed to the districts. He provided data depicting what is in the model for St. Mary's County to-date and noted there is some uncertainty as to whether the model being used to run the scenarios is operating correctly. The EPA is addressing the model issue.

ADJOURNMENT

Commissioner Russell closed the Board of County Commissioners meeting at approximately 3:50 pm.

Minutes Approved by the Board of County Commissioners on _____

Sharon Ferris, Senior Administrative Coordinator (Recorder)