

**ST. MARY'S COUNTY
BOARD OF COUNTY COMMISSIONERS' MEETING
Tuesday, April 12, 2011**

Present: Commissioner President Francis Jack Russell
Commissioner Lawrence D. Jarboe
Commissioner Daniel L. Morris
Commissioner Todd B. Morgan
Sue Sabo, Acting County Administrator
Sharon Ferris (Recorder)

Absent: Commissioner Cynthia L. Jones

CALL TO ORDER

Commissioner President Russell called the meeting to order at 9:01 am.

APPROVAL OF MINUTES

Commissioner Morgan moved, seconded by Commissioner Jarboe, to adopt the minutes of the meeting of Tuesday, April 5, 2011, as amended. Motion carried 4-0.

ADDITIONS/DELETIONS TO AGENDA

The proposed memorandum with the Sheriff's Department and State's Attorney establishing procedures for asset forfeitures and the Agreement of Sale for the former Leonardtown Armory were removed from the agenda and will be re-scheduled at a later date.

COUNTY ADMINISTRATOR

1. Draft Agendas for April 26 and May 3, 2011
2. **County Attorney** (*George Sparling*)

(John Richards, President, St. Mary's County Fair Association)

Commissioner Jarboe moved, seconded by Commissioner Morgan, to authorize Commissioner President Russell to execute a Capital Projects Grant Agreement between the State of Maryland, acting through the Board of Public Works, and the St. Mary's County Fair Association, Inc., for \$60,000.00 and an Agreement with the St. Mary's County Fair Association, Inc., indemnifying St. Mary's County. Motion carried 4-0.

3. Sheriff's Office (*Brian Eley, Civilian Administrator; Erin Shoemaker, Fiscal Mgr*)

Commissioner Morris moved, seconded by Commissioner Morgan, to authorize the Sheriff's Office to submit the grant application documents electronically and mail for the Collaborative Supervision & Focused Enforcement Violent Prevention, MD1209, MD1213 and MD1216, from the Governor's Office of Crime Control and Prevention in the amount of \$25,072 with the hard copy to be submitted for review at the award stage. Motion carried 4-0.

4. St. Mary's County Public Schools (*Gregory V. Nourse, Director of Fiscal Services*)

Commissioner Jarboe moved, seconded by Commissioner Morris, to approve the following actions as submitted and approved by the Board of Education on January 25, 2011.

- 1. Revenue and Expense adjustments to reflect the Education Jobs Fund Grant, reducing the General Fund by \$2,778,866 and increasing the Restricted Fund by \$3,473,582 for the 2011 fiscal year.**
- 2. The Revenue and Expense adjustments to reflect the reduction in revenue and expenses of \$155,000 and the realignment of \$206,820 in the General Fund Expense accounts and to approve the realignment of 14 FTEs from Instructional Salaries to Operations of Plant.**
- 3. Expenditure Categorical transfer requests in the General Fund Chesapeake Public Charter School in the amount of \$28,949 as a result in savings in the Building Rental account.**
- 4. Adjustments in the Restricted Fund reducing it by \$335,430 due to the actual awards of 33 grants, which include reductions in revenue, addition of revenue, and adjustments to expenditure accounts for those grants, and the elimination of 4.067 FTEs as itemized in the submission.**

Motion carried 4-0.

COMMISSIONER'S TIME

The Commissioners highlighted events attended over the past week.

FINANCE DEPARTMENT: WALK THRU OF SELECTED STATE DOCUMENTS

Present: Elaine Kramer, CFO

Ms. Kramer provided an overview of Maryland Local Governments' financial and demographic information which included comparisons of population density, economic indicators, employer status (private and federal, state and local governments), county real property tax rates, homestead tax credits

and taxable income. Per pupil funding (federal, state, local, and miscellaneous local) for public schools was discussed. The Maryland State Board of Education's basis of wealth calculation was discussed, and it was noted that the state's residential property cap is 10% and St. Mary's is 5%. Ms. Kramer summarized that St. Mary's County is in a better financial situation than other counties in the state and explained how data provided by the state factors into the creation of the County's proposed FY2012 budget.

MOTION TO ENTER INTO EXECUTIVE SESSION

Commissioner Morgan moved, seconded by Commissioner Morris, to enter into executive session for the purpose of discussing pending litigation matters. Motion carried 4-0.

EXECUTIVE SESSION

Litigation

Present: Commissioner Francis Jack Russell, President
Commissioner Lawrence D. Jarboe
Commissioner Daniel L. Morris
Commissioner Todd B. Morgan
Sue Sabo, Acting County Administrator
George Sparling, County Attorney
Donna Gebicke, Administrative Assistant

Authority: Article 24, Section 4-210(a)8
Time Held: 11:18 am – 11:43 am
Subject Discussed: Litigation, Article 24, Section 4-210(a)8

MOTION IN OPEN SESSION

Commissioner Jarboe moved, seconded by Commissioner Morgan, to direct staff to proceed as discussed in Executive Session. Motion carried 4-0.

BUSINESS VISIT

The Commissioners toured the new St. Mary's Agricultural Services Center located at 26737 Radio Station Way in Leonardtown MD.

GROUND BREAKING CEREMOINY

The Commissioners participated in a groundbreaking ceremony for two Patuxent Habit for Humanity's "Chiefs Build 1 and 2" homes located in the Patuxent Park community of Lexington Park, MD.

ADJOURNMENT

The meeting of the Board of County Commissioners adjourned at approximately 4:00 pm.

Minutes Approved by the Board of County Commissioners on _____

Sharon Ferris, Senior Administrative Coordinator (Recorder)