

**ST. MARY'S COUNTY  
BOARD OF COUNTY COMMISSIONERS' MEETING  
Tuesday, May 15, 2012**

**Present:** Commissioner President Francis Jack Russell  
Commissioner Lawrence D. Jarboe  
Commissioner Cynthia L. Jones  
Commissioner Daniel L. Morris  
Commissioner Todd B. Morgan (arrived at 9:30 am)  
John Savich, County Administrator  
Sharon Ferris (Recorder)

**CALL TO ORDER**

Commissioner President Russell called the business meeting to order at 9:00 am in the Chesapeake Building meeting room, Governmental Center.

**APPROVAL OF MINUTES**

**Commissioner Jarboe moved, seconded by Commissioner Morris, to adopt the minutes of May 8, 2012, as presented. Motion carried 4-0.**

**PROCLAMATIONS WERE PRESENTED FOR NATIONAL SAFE BOATING WEEK AND NATIONAL DRUG COURT MONTH**

**COUNTY ADMINISTRATOR**

1. Draft Agendas for May 22 and 29, 2012.
2. **Circuit Court** (*Pete Cucinotta, Drug Court Coordinator*)

**Commissioner Jones moved, seconded by Commissioner Jarboe, to authorize Circuit Court staff to submit the grant application documents electronically for the Highway Safety Grant from the Maryland State Highway Safety Division, in the amount not to exceed \$45,000, consistent with the hard copy to be submitted at the award stage. Motion carried 4-0.**

*Commissioner Morgan arrived.*

**3. Department of Economic and Community Development** (*Dennis Nicholson, Director, Housing Authority of St. Mary's County*)

*(Tim Batila, Vice President, Humphrey Associates, Inc; Crystal Wojciechowski, Program Manager, Community Development, Housing Authority of St. Mary's County; Robert Gant Jr., Chair, Housing Authority Board)*

**Commissioner Morris moved, seconded by Commissioner Jarboe, to approve and sign the Letter of Support on behalf of Humphrey Associates, Inc. for Department of Housing & Community Development tax exempt bond financing to acquire and renovate Spring Valley Apartments. Motion carried 5-0.**

**Commissioner Morris moved, seconded by Commissioner Morgan, to approve and sign the Resolution for the State Fiscal Year 2013 Community Development Block Grant application and approve and authorize Commissioner President Russell to execute the Certificate of Assurances and Certifications from the Maryland Department of Housing and Community Development on behalf of the Housing Authority of St. Mary's County, Maryland, in the amount of \$515,000 for down payment assistance to preserve affordable workforce rental housing in a 128 unit multi-family apartment community known as Spring Valley Apartments. Motion carried 4-1. *Commissioner Jones voted nay.***

*(Robin Finnacom, CEO, St. Mary's County Community Development Corp; George Sparling, County Attorney)*

**Commissioner Jones moved, seconded by Commissioner Morgan, to approve and sign the Resolution authorizing the submittal of an application for Community Development Block Grant funds in the amount of \$213,994 for the relocation of four structures located at 22675 and 22691 Old Rolling Road to lots owned by Patuxent Habitat for Humanity, Inc. for the purpose of making these structures available to eligible families for workforce housing, and to authorize Commissioner President Russell to sign the related Statement of Assurances and Certification and MD CDBG Program Contractor Debarment Check, and to authorize the Office of the County Attorney to obtain appraisals, to give the required notice and to schedule a public hearing on the intent of the Board of County Commissioners to transfer, by resolution, without consideration, to the Patuxent Habitat for Humanity, Inc. four structures located at 22675 and 22691 Old Rolling Road no longer needed for public use. Motion carried 5-0.**

**4. Sheriff's Office** (*Captain Willenborg, Erin K. Shoemaker, Fiscal Manager*)

**Commissioner Morgan moved, seconded by Commissioner Jarboe, to authorize the Sheriff's Office staff to submit the grant application documents electronically in the amount of \$37,000 to the Maryland State Highway Safety Program, consistent with the hard copy reviewed by the BOCC. Motion carried 5-0.**

**5. Department of Public Safety and Information Technology** (*Bob Kelly, Director*)

**Commissioner Jarboe moved, seconded by Commissioner Morris, to approve and authorize Commissioner President Russell to execute the Memorandum of Understanding between the Maryland Department of Natural Resources and St. Mary's County for a remote monitoring system. Motion carried 5-0.**

**6. Department of Public Works and Transportation** (*George Erichsen, Director*)

**Commissioner Jones moved, seconded by Commissioner Morris, to approve and authorize Commissioner President Russell to execute three budget amendments needed to close prior capital improvement allocations from the Airport Master Plan, projects PF 1003 and PF 0704, and to reallocate County Funding in the amount of \$110,000 into a new FY2012 Airport Land Acquisition project (PF1201) as presented by staff. Motion carried 5-0.**

**7. Department of aging and Human Services** (*Lori-Jennings-Harris, Director; Peggy Maio, Fiscal Supervisor*)

**Commissioner Morgan moved, seconded by Commissioner Jones, to approve and authorize Commissioner President Russell to execute the FY2012 New Grant Award Project US1267, from the Maryland Department of Aging on behalf of the St. Mary's County Department of Aging and Human Services to cover the cost of hotel rooms, registration and parking for the conference and expo at the Gaylord National Hotel and Conference Center, May 3-5, 2012 and a related budget amendment to increase the project budget by \$1,630. Motion carried 5-0.**

*(Norine Rowe, Project Manager, Dept. of Aging and Human Services)*

**Commissioner Jones moved, seconded by Commissioner Morris, to approve and authorize Commissioner President Russell to accept the Retired and Senior Volunteer Program grant budget for the period of 4/1/2012 to 3/30/2013 and execute the FY12 budget amendment for three months for the RSVP, Project US1310, from the Corporation for National and Community Service on behalf of the Department of Aging and reduce the FY2013 budget to cover only nine months which would be covered by \$37,105 grant revenue and \$15,195 County funding. Motion carried 5-0.**

**Commissioner Morris moved, seconded by Commissioner Jones, to approve and authorize Departmental Staff to submit the grant application documents electronically for \$21,000 in supplemental funding related to FY2013 Retired and Senior Volunteer Program (RSVP) grant Project US1310, from the Corporation for National and Community Service (CNCS), consistent with the hard copy reviewed by the BOCC. Motion carried 5-0.**

**8. County Administrator (*John Savich*)**

**Commissioner Morris moved, seconded by Commissioner Jones, to approve and sign the Resolution establishing the process by which the county nominates an individual for Health Officer for St. Mary's County. Motion carried 5-0.**

**9. Office of the County Attorney (*George Sparling*)**

**Commissioner Jones moved, seconded by Commissioner Morris, to approve and authorize Commissioner President Russell to execute the proposed license agreement with the American Society of Composers, Authors, and Publishers. Motion carried 5-0.**

**10. Department of Recreation and Parks (*Brian Loewe, Director*)**

**Commissioner Morris moved, seconded by Commissioner Morgan, to approve and authorize the Recreation and Parks Department staff to submit the 2012 Maryland Bikeways Program funding application documents electronically in the total amount of \$470,180, which is consistent with the hard copy reviewed by the Board of County Commissioners. Motion carried 5-0.**

**ST. MARY'S COUNTY PUBLIC SCHOOLS: LEONARDTOWN EDUCATIONAL AND RECREATIONAL SITE SUBDIVISION PLAT**

**Present:** Brad Clements, Chief Operating Officer, St. Mary's County Public Schools  
Kimberly Howe, Coordinating Supervisor of Capital Planning & Green Schools,  
St Mary's County Public Schools

Mr. Clements presented the subdivision plat for the Leonardtown Educational and Recreational Site approved by the Board of Education of St. Mary's County on April 25, 2012. The plat includes a subdivision of the property into three lots which will incorporate an elementary school, an early childhood center, a middle school, recreation fields and an area for County's Dept of Recreation and Parks. The elementary school is in the engineering design phase and the middle school is 6-10 years out. The Board of Education's plan is to bring both properties into the school system at this time and is seeking permission from the Board of County Commissioners to proceed with submission of the Site Subdivision Plan, as presented today, to the Town of Leonardtown. The Board of Education must have

the property in their name and the master plan to the state by July 1, 2012 for state funding consideration.

*Commissioner Morris requested the total number of acres required for the elementary school and location of the boundary lines. He indicated that he wanted to address only the land needed for the elementary school at this time and not the entire 40 acres. He also expressed concern for ingress/egress to the property indicating that for safety reasons he would like to see a second ingress/egress to the property prior to construction of the school.*

*Commissioner Morgan also noted he was not prepared to commit to deeding the entire parcel of land to the Board of Education today. The middle school is 6-10 years out and funding has not been identified for the early childhood center at this time.*

*Commissioner Jarboe inquired if the design for the stormwater management was for the entire property or just the portion needed for the elementary school.*

*Commissioner Russell indicated his desire to move forward with the plat as presented.*

**Commissioner Morgan moved, seconded by Commissioner Morris, that the Board of Education return to the Board of County Commissioners' meeting on May 22, 2012 with a revised subdivision plat that reflects the elementary school and early childhood center and their placement on what we now refer to as the Hayden Farm. Motion carried 4-1. Commissioner Russell voted nay.**

## COMMISSIONER'S TIME

The Commissioners highlighted events attended over the past week.

## ADJOURNMENT

Commissioner Russell adjourned the Board of County Commissioners meeting a 11:00 am to attend the 12<sup>th</sup> Annual Law Enforcement Appreciation Day event at the Southern Maryland Higher Education Center.

Minutes Approved by the Board of County Commissioners on \_\_\_\_\_

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Sharon Ferris, Senior Administrative Coordinator (Recorder)