

**ST. MARY'S COUNTY
BOARD OF COUNTY COMMISSIONERS' MEETING
Tuesday, July 26, 2011**

Present: Commissioner President Francis Jack Russell
Commissioner Lawrence D. Jarboe
Commissioner Cynthia L. Jones
Commissioner Daniel L. Morris
John Savich, County Administrator
Sharon Ferris (Recorder)

Absent: Commissioner Todd B. Morgan

CALL TO ORDER

Commissioner President Russell called the meeting to order at 9:00 am.

APPROVAL OF MINUTES

Commissioner Jarboe moved, seconded by Commissioner Morris, to adopt the minutes of the meeting of Tuesday, July 19, 2011, as presented. Motion carried 4-0.

NAVAIR UPDATE

Vice Admiral David Archizel, Commander, NAVAIR, Patuxent River, provided an update on current and future activities and emphasized the importance of working closely with the community. He also acknowledged the Science, Technology, Engineering and Mathematics (STEM) initiative offered to all St. Mary's County Public School Students as an important asset to grow a local workforce for the future.

COUNTY ADMINISTRATOR

1. Draft Agenda for August 2, 2011. There will be no meetings on August 9, and August 16.
2. **Sheriff's Office** (*Mr. Brian Eley, Civilian Administrator; Erin Shoemaker, Financial Manager*)

Commissioner Morris moved, seconded by Commissioner Jarboe, to approve and authorize Commissioner President Russell to execute the Crime Analyst – RCA2 grant award, project USRA12, from the Governor's Office of Crime Control and Prevention on behalf of the St. Mary's County Sheriff's Office for an hourly Crime

Analyst in the amount of \$57,978 which involves one (1) hourly position; and execute the two budget amendments realigning the budgeted funds into a project number identifiable as Recovery Act. Motion carried 4-0.

Commissioner Jones moved, seconded by Commissioner Morris, to approve and authorize Commissioner President Russell to execute the budget amendment in the amount of \$8,190, transferring funds from the Sheriff's Office to Building Services, to procure the cleaning hours for the Southern Outpost at Carver. Motion carried 4-0.

3. Department of Aging (*Peggy Maio, Fiscal Supervisor; Norine Rowe, Project Manager*)

Commissioner Jones moved, seconded by Commissioner Morris, to (1) approve and authorize Commissioner President Russell to execute the budget amendment for the Retired and Senior Volunteer Program (RSVP), Project US1210 from the Corporation for National and Community Service on behalf of the Department of Aging, decreasing the project budget to \$42,065, in accordance with the award amount and 30% required County match, and (2) to execute the budget amendment to increase the RSVP Project to \$52,589 with an increase in county funding to adequately run the Program. Motion carried 4-0.

4. Department of Human Resources (*Sue Sabo, Director*)

Commissioner Jarboe moved, seconded by Commissioner Jones, to approve and sign the Ninth Amended and restated Local Government Insurance Trust Agreement by resolution and authorize Commissioner President Russell to sign the Member Consent Form. Motion carried 4-0.

5. County Administrator (*John Savich*)

Commissioner Jones moved, seconded by Commissioner Morris, to approve and authorize Commissioner President Russell to sign the following Employment Contracts: George Sparling, County Attorney; Susan Sabo, Director, Department of Human Resources; George Erichsen, Director, Department of Public Works and Transportation; Lori Jennings-Harris, Director, Department of Aging; Philip Rollins, Director, Department of Recreation and Parks; Robert Kelly, Director, Department of Public Safety and Information Technology; Robert Schaller, Director, Department of Economic and Community Development; Elaine Kramer, Chief Financial Officer; and John Savich, County Administrator. Motion carried 3-1. Commissioner Jarboe voted nay.

6. Department of Human Services (*Cynthia Brown, Interim Director*)

Commissioner Morris asked for the number of homeless individuals we serve in St. Mary's County, the number that are actually St. Mary's County residents and statistics

on homeless in St. Mary's County versus other counties in the State. Ms. Brown will provide that information.

Commissioner Jarboe moved, seconded by Commissioner Morris, to approve and authorize Commissioner President Russell to execute the Emergency Solutions Grant Application, US1256, from the Maryland Department of Housing and Community Development on behalf of the Department of Human Services in the amount of \$50,000 to support homeless shelters and services for St. Mary's County residents. Motion carried 4-0.

OFFICE OF THE COUNTY ATTORNEY: CONSIDER THE PURCHASE FROM THE STATE OF MARYLAND FOR \$1.00 THE REAL PROPERTY PREVIOUSLY KNOWN AS THE "LEONARDTOWN ARMORY" AND CURRENTLY THE SITE OF THE LEONARDTOWN LIBRARY

Present: George Sparling, County Attorney
George Erichsen, Director, Dept. Public Works and Transportation
Brandy Morris, Paralegal, Office of the County Attorney

A Notice of Purchase of Real Property was posted in accordance with the St. Mary's County Open Meeting Act to purchase the property, previously know as the Leonardtown Armory, from the state. An appraisal of the property, a boundary line survey, an environmental survey, and a title abstract were obtained and reviewed by County Departments and found to be acceptable.

Commissioner Jarboe moved, seconded by Commissioner Morris, to approve and authorize Commissioner President Russell to sign the agreement of sale for the purchase from the state of Maryland, for \$1.00, the real property previously known as the "Leonardtown Armory" and currently the site of the Leonardtown branch of the St. Mary's County Library. Motion carried 4-0.

COMMISSIONER'S TIME

The Commissioners highlighted events attended over the past week.

MOTION TO ENTER INTO EXECUTIVE SESSION

Commissioner Morris moved, seconded by Commissioner Jones, to enter into Executive Session under the Personnel Authorization for the purpose of conducting Employment Interviews. Motion carried 3-1. Commissioner Jarboe voted nay.

EXECUTIVE SESSION

Personnel

Present: Commissioner Francis Jack Russell, President
Commissioner Lawrence D. Jarboe
Commissioner Cynthia L. Jones
Commissioner Daniel L. Morris
John Savich, County Administrator
Sue Sabo, Director, Human Resources
Candidates for employment
Donna Gebicke, Recorder

Authority: Article 24, Section 4-210(a)1
Time Held: 10:30 am - 12:20 pm and 1:30 pm -3:47 pm
Subject Discussed: Personnel (employment interviews)

PUBLIC HEARING ON PROPOSED ZONING TEXT AMENDMENT TO USE TYPE 44, CAMPGROUND AND DAY OR BOARDING CAMP, TO MAKE ESTABLISHMENTS OF 20 OR FEWER CAMPSITES A PERMITTED USE IN THE RPD AND CM DISTRICT

Commissioner Russell opened the Public Hearing at 6:30 pm.

Present: Commissioner President Francis Jack Russell
Commissioner Lawrence D. Jarboe
Commissioner Cynthia L. Jones
Commissioner Daniel L. Morris
Commissioner Todd B. Morgan
Sharon Ferris (Recorder)

Presenters: Phil Shire, Deputy Director, Dept. Land Use and Growth Management
Yvonne Chaillet, Zoning Administrator, Dept. Land Use and Growth Management

Mr. Shire explained current regulations regarding campgrounds and noted that the proposed amendment is not specific to any one property but would assist in promoting small businesses, tourism, and recreation county-wide. Creating this new category of campgrounds will simplify the process to establish a small campground. Ms. Chaillet reported that advertisements of this public hearing were posted in *The Enterprise* on July 8, and 13, 2011. Prior to this public hearing, the Planning Commission voted 6-1 to approve the amendment to change use type 44 campground, from a conditional use to a permitted use in the Rural Preservation District for establishments of 20 or fewer campsites. All existing general standards for campgrounds will remain in place.

Commissioner Russell opened the Public Hearing for public comment.

Public Comments. *(Comments as noted below are intended as highlights of testimony given and are not verbatim.)*

Christy Henderson, 49675 Buzz's Marina Way, Ridge, MD 20600

Ms. Henderson questioned the 100 ft. setback from property lines being discussed. She feels it is excessive; that the same result could be accomplished without the 100 ft. setback if a privacy fence was used between the properties. She provided pictures taken from her neighbor's yard facing her campground. She stated requiring too much property could be a deal breaker for many small marinas, who have been operating for years, and are trying to bring their campgrounds into compliance.

Don Ocker, P. O. Box 209, Park Hall, MD 20667

Mr. Ocker supports the 3-month residence rule, but knows it is hard to enforce. He has been following this through the Planning Commission, and there were concerns with the 100 ft. setback. Feels small campgrounds will cater to people who do not have luxury campers. Small campgrounds will probably cater to tents and sportsmen. Been involved with Campgrounds in several counties and all have residency rules.

Laura Clark, 22245 Timberline Ct.

Ms. Clark suggested it would help to look at the County as a whole to help evaluate what amendment will mean. Accessory use can be used for staff to determine something on a case by case basis. Staff needs to know how they are going to apply accessory use – need to create measures and standards. What are you measuring to determine accessory use? It is not necessarily based on tract of land size. Concerned with RPD - do not want campsite beside me. She cautioned Commissioners to look at the big picture before making a decision.

Commissioner Russell announced that the Board of County Commissioners will receive public comments on this matter for an additional ten (10) days.

Ms. Chaillet will provide memo to Commissioners and principals involved explaining accessory use.

ADJOURNMENT

Commissioner Russell closed the Public Hearing and adjourned the Board of County Commissioners at approximately 7:00 pm.

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Minutes Approved by the Board of County Commissioners on _____

Sharon Ferris, Senior Administrative Coordinator (Recorder)