

Commissioners of St. Mary's County Meeting Minutes (Tuesday, August 30, 2016)
Generated by Sharon Ferris on Wednesday, August 31, 2016

Members present

Commissioner President James R. Guy
Commissioner Michael L. Hewitt
Commissioner Tom Jarboe
Commissioner Todd B Morgan
Dr. Rebecca Bridgett, County Administrator
Sharon Ferris, Recorder

Absent: Commissioner John E. O'Connor

1. WELCOME

Commissioner President Guy opened the business meeting of the Commissioners of St. Mary's County to order at 9:00 am in the Chesapeake Building meeting room, Governmental Center.

Approval of Minutes

I move to approve the minutes of August 23, 2016 as presented.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

2. PUBLIC HEARING

DEPT. OF LAND USE AND GROWTH MANAGEMENT - Local Amendments to the International Residential Code (IRC). International Building Code (IBC) and International Existing Building Code (IEBC)

Commissioner President Guy opened the public hearing at 9:00 am.

Present: Phil Shire, Director, Dept. Land Use and Growth Management

Mr. Shire noted Notice of Public Hearing was posted in *The Enterprise Newspaper* on August 12 and 19, 2016. The proposed amendments do not change any structural or dimensional requirements of the International Codes. The amendments address only Chapter 1 (Scope and Administration) of all three International Building Codes, with global changes in each that substitutes "building inspector" or "department" for "building official" or "code official".

Commissioner Guy opened the public hearing for public comments.

Public comments given by:

Mike Mummaugh, 41160 PawPaw Hollow, Leonardtown, MD 20650
James Yates, 38738 Ted Circle, Avenue, MD 20609

Commissioner Guy noted that the record would remain open for public comment for an additional seven days and closed the public hearing at 9:31 am.

3. PROCLAMATION(S)

Proclamations were presented for:

- A. St. Mary's College of Maryland Men's Rugby Team**
- B. Forget-Me-Not Month**
- C. National Recovery Month**
- D. Ottie F. Gates Retirement**

4. MAIN AGENDA ACTION ITEMS

A. OFFICE OF THE COUNTY ATTORNEY - Request to Schedule Public Hearing on Amendment of Chapter 254 of the Code of St. Mary's County, Maryland (Right to Farm Ordinance)

Present: George Sparling, County Attorney

The Farm Bureau requested a review of the St. Mary's County Government in the County's Right-To-Farm Ordinance. A public hearing is requested.

I move that the Office of the County Attorney be authorized to schedule a Public Hearing on Amendment of Chapter 254 of the Code of St. Mary's County, Maryland (Right to Farm Ordinance)

Motion by Commissioner Tom Jarboe, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

Commissioner Hewitt recused himself from the meeting.

B. DEPARTMENT OF LAND USE AND GROWTH MANAGEMENT - Decision on Draft Sign Regulations

Present: Phil Shire, Director, Dept. Land Use and Growth Management

A public hearing on the draft sign regulations was held on June 21, 2016. Mr. Shire highlighted changes in the draft Sign Regulation Ordinance. The draft ordinance states nonconforming signs

may be continued for a period not-to-exceed two (2) years from effective date of this Title, but shall thereafter be removed. A suggestion was made to change the two years to five years.

1. I move that nonconforming signs may continue for a period not to exceed five (5) years from effective date of this title and thereafter be removed.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

2. I move that the ordinance to adopt Chapter 286 of the Code of St. Mary's County, Maryland, establishing land use regulations regarding signs be adopted as amended.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Jarboe, Morgan

Not Present at Vote: Commissioner Hewitt

Commissioner Hewitt rejoined the meeting.

C. DEPT. OF RECREATION & PARKS - Three Notch Trail Phase VII Concept Plan

I move to approve the Three Notch Trail Phase Seven concept plan as presented by staff and the consultants from Johnson, Mirmiran & Thompson.

Present: Brian Loewe, Director, Dept. of Recreation and Parks

Joseph Kittner, Vice President, Johnson, Mirmiran & Thompson

The concept plan for Phase VII of the Three Notch trail which will run from FDR Boulevard to the Leonardtown/Hollywood Rd (Rt 245) to was presented. It was noted that the State Highway Administration is planning to widen Rt. 235 in the Wildewood Shopping Center area and it would be advantageous if both projects could be done simultaneously in that area.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

5. COUNTY ADMINISTRATOR

A. DRAFT AGENDAS FOR SEPTEMBER 13 & 20, 2016. THERE IS NO MEETING OF THE CSMC ON SEPTEMBER 6, 2016.

B. SHERIFF'S OFFICE - Local Government Insurance Trust Training Grant FY2017

I move to authorize the Sheriff's Office to submit the grant application documents electronically in the amount of \$6900 to the Local Government Insurance Trust Project OT1706, (LGIT) consistent with the example reviewed by the Commissioners of St. Mary's County to help with funding assistance for staff to attend required CALEA training.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

C. SHERIFF'S OFFICE - Traffic Safety Grant US1783

I move to approve the award for the Highway Safety Grant, Project US1783, from the Maryland State Highway Safety Office or behalf of the St. Mary's County Sheriff's Office for Sobriety Checkpoints, DUI Patrols, and Smooth Operator award, in the amount of \$37,475, and the related budget amendment to decrease the project budget by \$4,925, and authorize the Sheriff's Office to execute the related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

D. SHERIFF'S OFFICE - Tobacco Enforcement FY2017

I move to approve the Tobacco Enforcement Initiative to Support Synar Compliance Agreement, Project MD1743, in the amount of \$11,000, from the St. Mary's County Health Department on behalf of the Sheriff's Office, and authorize the Sheriff to execute the related agreement, and authorize the Commissioner President to execute the budget amendment to realign the budget in accordance with award.

Motion by Commissioner Tom Jarboe, second by Commissioner Michael L. Hewitt.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

E. SHERIFF'S OFFICE - Annual Equitable Sharing Agreement and Certification

I move to approve the Annual Equitable Sharing Agreement and Certification, from the Department of Treasury, on behalf of the St. Mary's County Sheriff's Office and authorize the Sheriff to submit the affidavit electronically, being consistent with the documents reviewed by the Commissioners of St. Mary's County.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

F. DEPT. OF PUBLIC WORKS & TRANSPORTATION - Adult Detention Center Draft Part I Project Justification

I move to approve the Part I Program for the Adult Detention Center Upgrades, Housing and Medical Units Project and authorize the Department Head to execute the related documents for submission to the State.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

G. DEPT. OF ECONOMIC DEVELOPMENT - Letter to MDDOC re: Lexington Manor Reuse Plan

I move to authorize the Commissioner President to sign the letter to the Maryland Department of Commerce informing the State of the Commissioners' decision to retain the Lexington Manor Northern Parcel as open space, which is an option allowed by the Lexington Manor Reuse Plan.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

H. DEPT. OF EMERGENCY SERVICES & TECHNOLOGY - FFY2016 Emergency Management Performance Grant Award Acceptance

I move to approve the FFY2016 Sub-Recipient Agreement for the Emergency Management Performance Grant, Project US1712, from the Department of Homeland Security on behalf of the Emergency Services & Technology Department in the amount of \$91,814, and the related budget amendment to decrease the approval budget by \$147, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

I. DEPT. OF FINANCE - Release of Specified Claims - GM Fuel Economy Offer

I move to authorize the Contracting Officer to accept and the \$6,000 reimbursement for fuel costs from General Motors and execute the Release of Specified Claims.

Motion by Commissioner Tom Jarboe, second by Commissioner Michael L. Hewitt.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

J. METROPOLITAN COMMISSION - DHCD 2013 Loan Reprogramming

I move the Commissioners of St. Mary's County approve and execute the 2016 Resolution authorizing the Reprogramming of the Department of Housing & Community Development 2013 Series A Bonds to include additional projects totaling \$21,088,120.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

K. DEPT. OF AGING & HUMAN SERVICES - Budget Amendment-Commission for Women

I move to approve and authorize the Commissioner President to sign the budget amendment to establish budget authority for \$1,930 in additional revenue collected for the Commission for Women's annual Women's History Month Banquet so that related expenses can be paid, giveaways purchased, and funds can be contributed to support the Jane Hale Sypher Scholarship Fund at the College of Southern Maryland.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

L. COUNTY ADMINISTRATOR - Approve Employment Contract

I move to authorize the Commissioner President to sign the employment contract for the Wicomico Shores Golf Course Manager with terms of the contract as indicated.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

M. DEPT. OF HUMAN RESOURCES - ADA Citizen Complaint

I move to approve the letters to the Commission for People with Disabilities and to James Cusick.

Motion by Commissioner Tom Jarboe, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

6. COMMISSIONER'S TIME

The Commissioners highlighted events attended over the past week and provided general comments.

7. ADJOURN

The meeting adjourned at approximately 11:55 am.

Minutes Approved by the Commissioners of St. Mary's County on 9/13/16

SLF

Sharon Ferris, Senior Administrative Coordinator