

**COMMISSIONERS OF ST. MARY'S COUNTY
MEETING
Tuesday, September 30, 2014**

Present: Commissioner President Francis Jack Russell
Commissioner Todd B. Morgan
Commissioner Cynthia L. Jones
Commissioner Daniel L. Morris
County Administrator, Dr. Rebecca Bridgett
Sharon Ferris (Recorder)

Absent: Commissioner Lawrence D. Jarboe

CALL TO ORDER

Commissioner President Russell called the business meeting of the Commissioners of St. Mary's County to order at 9:00 am in the Chesapeake Building meeting room, Governmental Center.

ADDITIONS/DELETIONS TO AGENDA

Commissioner Morris moved, seconded by Commissioner Jones, to reschedule the Dept. of Land Use and Growth Management's introduction of a request for Growth Allocation scheduled for 10:00 am this morning to a future agenda. Motion carried 4-0.

APPROVAL OF MINUTES

Commissioner Jones moved, seconded by Commissioner Morris, to approve the minutes of September 23, 2014, as presented. Motion carried 4-0.

PROCLAMATIONS WERE PRESENTED TO:

- 1. CORPORAL DUNG T. ROSS, RETIREMENT**
- 2. ELLA MAY RUSSELL, 50 YEARS OF SERVICE TO THE COUNTY**

COUNTY ADMINISTRATOR

1. Draft Agenda for October 7, 2014. There will be no meeting October 14, 2014.

2. Department of Finance (*Elaine Kramer, CFO*)

(Michael Patterson, King's Christian Academy)

a. Letter of Intent to issue \$3.7million in Economic Development Revenue Bonds on behalf of King's Christian Academy and schedule a Tax Equity and Fiscal Responsibility Act Hearing

Commissioner Morgan moved, seconded by Commissioner Morris, to authorize Commissioner President Russell to sign a Letter of Intent to issue \$3.7 million in Economic Development Revenue Bonds on behalf of King's Christian Academy and schedule the Tax Equity and Fiscal Responsibility Act Hearing on October 21, 2014. Motion carried 4-0.

b. Approval of the Calendar for FY2016 Budget

Commissioner Morgan moved, seconded by Commissioner Jones, to approve the FY2016 Budget Calendar, as presented and direct staff to circulate the instructions and schedule the meetings based on this calendar. Motion carried 4-0.

3. Sheriff's Office (*Erin Shoemaker, Fiscal Manager*)

(Captain Michael Merican, Sheriff's Office Corrections)

a. State Criminal Alien Assistant Program

Commissioner Jones moved, seconded by Commissioner Morris, to accept the FY14 State Criminal Alien Assistance Program Award, Project US1568, from The Department of Justice on behalf of the St. Mary's County Sheriff's Office for incarcerating undocumented criminal aliens in the amount of \$500 and authorize Commissioner President Russell to execute the related budget amendment to decrease the project budget by \$1,500. Motion carried 4-0.

(Brian Eley Civilian Administrator, Sheriff's Office)

b. Cooperative Reimbursement Agreement Applications FFY2015

Commissioner Jones moved, seconded by Commissioner Morgan, to approve and authorize Commissioner President Russell to execute the Cooperative Reimbursement Agreement FFY 2015, Project US1517, from the State of Maryland Department of Human Resources, on behalf of the Sheriff's Office in the amount of \$562,238. Motion carried 4-0.

4. Department of Recreation and Parks (*Brian Loewe, Director*)

a. Contract of Sale for Real Property to Buffer / Provide Open Space for Three Notch Trail in Mechanicsville

Commissioner Morris moved, seconded by Commissioner Morgan, to approve and authorize Commissioner President Russell to execute Contract of Sale for real property by and between Mary Ann Dennison and the Commissioners of St. Mary's County. Motion carried 4-0.

b. Program Open Space Acquisition Application and Project Agreement for Three Notch Trail Open Space / View Shed Protection – Dennison Acquisition

Commissioner Morgan commented that the County has used open space funding to acquire parcels of land, and recognizing the deer population growth in the County, he suggested Mr. Loewe research the possibility of opening some of these properties to bow hunters.

Commissioner Morris moved, seconded by Commissioner Morgan, to approve and authorize Commissioner President Russell to execute the Program Open Space Acquisition Application and Project Agreement for the Three Notch Trail Open Space / View Shed Protection – Dennison Acquisition, Project RP0604. Motion carried 4-0.

5. Department of Public Works and Transportation (*George Erichsen, Director*)

Chesapeake & Atlantic Coastal Bays Trust Fund Grant Agreement for Capital Projects and Related BA

Commissioner Jones moved, seconded by Commissioner Morris, to approve and authorize Commissioner President Russell to execute the Chesapeake & Atlantic Coastal Bays 2010 Trust Fund Grant Agreement for Capital Projects, from the Department of Natural Resources on behalf of the Department of Public Works & Transportation, for the design and construction of Regional Water Quality and Nutrient Removal projects, in the amount of \$2,671,511; and execute the associated budget amendment establishing a new Capital Project HW1508, in the same amount. Motion carried 4-0.

6. Department of Emergency Services & Technology (*Bob Kelly, Director*)

a. Acceptance of FFY-2014 Hazardous Materials Preparedness Grant and associated BA

Commissioner Morgan moved, seconded by Commissioner Morris, to approve and authorize Commissioner President Russell to execute the Hazardous Materials Emergency Preparedness grant award, Project US1534, from the State of Maryland on behalf of Emergency Services & Technology in the amount of \$11,441, for Planning and Training, and execute the related budget amendment. Motion carried 4-0.

b. Emergency Number System Board 9-1-1 Trust Fund Spending Plan

Commissioner Jones moved, seconded by Commissioner Morgan, to accept the spending plan for funding requests under Project MD1538, from the Emergency Number System Board on behalf of the Department of Emergency Services & Technology, for the amount of \$1,321,500. Motion carried 4-0.

7. Department of Aging and Human Services (*Lori Jennings-Harris, Director;*
Peggy Maio, Fiscal Manager)

(Debbie Barker, Senior I & A Manager)

Seniors Rides Program Notification of Grant Award FY2015 and related BAs

Commissioner Morris moved, seconded by Commissioner Morgan, to approve and authorize Commissioner President Russell to execute:

- (1) the Maryland Senior Rides Program Notification of Grant Award, Project MD1505, from the State of Maryland Department of Transportation on behalf of the St. Mary's County Department of Aging and Human Services in the amount of \$34,147 to provide transportation service for low to moderate-income seniors;
- (2) a related budget amendment to reduce the project budget based on the award and return \$1,453 County Funds not needed for intended purpose to the Commissioners' Emergency Appropriation Reserve; and,
- (3) a budget amendment to utilize \$1,453 from the Commissioners' Appropriation Reserve to help off-set the reduction in grant. Motion carried 4-0.

8. County Administrator (*Dr. Rebecca Bridgett*)

2015 Commissioners of St. Mary's County Meeting Schedule

Commissioner Morgan moved, seconded by Commissioner Morris, to approve the Commissioners of St. Mary's County's 2015 Meeting Schedule as presented by staff. Motion carried 4-0.

COMMISSIONER'S TIME

The Commissioners highlighted events of the past.

ADJOURNMENT

The meeting adjourned at 10:02 am.

Minutes Approved by the Commissioners of St. Mary's County on _____

Sharon Ferris, Senior Administrative Coordinator (Recorder)