

**ST. MARY'S COUNTY
BOARD OF COUNTY COMMISSIONERS' MEETING
Tuesday, November 16, 2010**

Present: Commissioner President Francis Jack Russell
Commissioner Kenneth R. Dement
Commissioner Lawrence D. Jarboe
Commissioner Thomas A. Mattingly, Sr.
Commissioner Daniel H. Raley
John Savich, County Administrator
Sharon Ferris (Recorder)

CALL TO ORDER

Commissioner President Russell called the meeting to order at 9:02 am.

ADDITIONS/DELETIONS TO AGENDA

Commissioner Russell announced a change in the order of agenda items. County Administrator time will begin at approximately 9:15, and the Maryland Association of Counties Legislative Update will begin at approximately 10:30.

APPROVAL OF CHECK REGISTER

Commissioner Mattingly moved, seconded by Commissioner Raley, that the bills submitted for November 16, 2010, be approved as presented by staff. Motion carried 4-1. Commissioner Jarboe voted nay.

APPROVAL OF MINUTES

Commissioner Dement moved, seconded by Commissioner Jarboe, to approve the minutes of the meeting of Tuesday, November 9, 2010, with noted corrections. Motion carried 5-0.

COMMISSION FOR PEOPLE WITH DISABILITIES ANNUAL AWARDS

Present: Susan Erichsen, Vice Chair, People with Disabilities
Cynthia Brown, Interim Director, Dept. of Human Services
Christina Bishop, ADA Coordinator, Dept. of Recreation and Parks

Ms. Trish Combs, owner of Funny Farms, received the Notable Employer award for providing employment opportunities for individuals with disabilities.

LOCAL GOVERNMENT INSURANCE TRUST (LGIT) AND DEPT. OF HUMAN RESOURCES: PRESENTATION OF LGIT RISK MANAGEMENT TRAINING GRANT

Present: Timothy S. Ailsworth, Executive Director, LGIT
Sue Sabo, Director, Human Resources
Kathy Arnold, Risk Analyst, Human Resources

Mr. Ailsworth explained the training opportunity the LGIT grant will provide. The course concentrates on topics of Risk Assessment, Risk Control, Risk Financing and Public Entity Risk Management.

Commissioner Dement moved, seconded by Commissioner Mattingly, to approve and accept the LGIT Training grant, project OT1107, from LGIT, on behalf of the Human Resources Department, in the amount of \$1,095 to provide Risk Management staff training, and execute the attached budget amendment establishing the project budget. Motion carried 5-0.

COUNTY ADMINISTRATOR

1. Draft Agenda for November 23, 2010. There will be no meeting on November 30, 2010.

2. Department of Human Resources (*Sue Sabo, Director; June Robrecht, Deputy Director*)

Commissioner Raley moved, seconded by Commissioner Mattingly, to approve and authorize Change 4 to the St. Mary's County Manual of Personnel Policies and Procedures, effective November 16, 2010, by signing the associated Resolution as presented today by staff. Motion carried 5-0.

3. Sheriff's Office (*Sheriff Timothy Cameron; Erin Shoemaker, Fiscal Manager*)

Commissioner Jarboe moved, seconded by Commissioner Dement, to approve and accept the Bulletproof Vests Partners, Project US1116, from the Department of Justice on behalf of St. Mary's County Sheriff's Office in the amount of \$9,690. Motion carried 5-0.

Commissioner Jarboe moved, seconded by Commissioner Dement, to approve and accept the BJAG E-Citation Award, project US1115, from Governor's Office of Crime Control and Prevention on behalf of the St. Mary's County

Sheriff's Office in the amount of \$19, 710, and to authorize the Commissioner President to execute the related budget amendment realigning the FY11 budget in accordance with the award. Motion carried 5-0.

Commissioner Raley moved, seconded by Commissioner Dement, to approve and accept the FY10 State Criminal Alien Assistance Program Award, project US1168, from The Department of Justice on behalf of the St. Mary's County Sheriff's Office for incarcerating undocumented criminal aliens in the amount of \$1,253 and to authorize the Commissioner President to execute the related budget amendment to decrease the project by \$5,791 in accordance with the actual award. Motion carried 5-0.

4. Department of Public Works and Transportation (*John Groeger, Deputy Director*)

Commissioner Raley moved, seconded by Commissioner Jarboe, to approve and authorize the Commissioner President to sign the three Public Works agreement addenda and the one Public Works agreement for continued maintenance and repair as cited on Mr. Erichson's memo to us, dated November 5, 2010, and that also the Board Of County Commissioners approve and sign Resolutions accepting Placid Hill Road, Placid Hill Place, Woodhaven Drive and Quiet Oak Court located in the Woods of Myrtle Point Subdivision, Phase 1 into the County maintenance system and posting stop signs and 25-mph speed limit signs as suggested by staff. Motion carried 5-0.

5. Department of Aging (*Lori Jennings-Harris, Director; Peggy Maio, Fiscal Supervisor*)

Commissioner Jarboe moved, seconded by Commissioner Dement, to approve and authorize the Commissioner President Russell to execute the Interim NGA for the FY2011 Nutrition Service Incentive Program (NSIP) Grant Award, project US1106, from the Maryland Department of Aging on behalf of the St. Mary's County Department of Aging to provide meals to our Seniors in the amount of \$24,509. Motion carried 5-0.

Commissioner Raley moved, seconded by Commissioner Jarboe, to approve and authorize the BOCC Commissioner President to execute the Memorandum of Agreement between the County and the Tri County AmeriCorps Services Project, Inc., on behalf of the Department of Aging, to host one part-time member between the periods of September 21, 2010, to July 29, 2011, account #001-0201-445-1153, in the amount of \$3,068. Motion carried 5-0.

6. Department of Recreation and Parks *(Phil Rollins, Director)*

Commissioner Dement moved, seconded by Commissioner Mattingly, to approve and authorize the Commissioner President to execute the Program Open Space Planning Grant application, project #RP1101, for the update of the County's Land Preservation, Parks and Recreation Plan in the total amount of \$25,000. Motion carried 5-0.

7. Department of Economic and Community Development *(Bob Schaller, Director)*

(Hans Welch, Manager, Business Development, Dept. of Economic and Community Development)

Commissioner Dement moved, seconded by Commissioner Mattingly, to approve and sign a Resolution authorizing the assignment of St. Mary's County Recovery Zone Facility Bond Allocation of \$6,123,000 to the Maryland Industrial Development Financing Authority pursuant to the American Recovery and Reinvestment Tax Act of 2009 for the purpose of issuing Recovery Zone Facility Bonds. Motion carried 5-0.

(Donna Sasscer, Agriculture Manager, Dept. of Economic and Community Development)

Commissioner Jarboe moved, seconded by Commissioner Dement, to approve and authorize the Commissioner President Russell to sign the Release Agreement for the St. Mary's Agriculture Land Preservation District 5-Year Program prepared for Wallace Bowles. Motion carried 5-0.

8. Department of Public Safety *(Dave Zylak, Director, Jaclyn Shaw, Emergency Manager)*

Commissioner Jarboe moved, seconded by Commissioner Dement, to approve and authorize the Commissioner President Russell to execute the Budget Amendment from Department of Public Safety on behalf of Animal Control for reducing their budget in the amount of \$30,000, and the related budget amendment to increase the BOCC reserves by \$30,000. Motion carried 5-0.

Commissioner Mattingly moved, seconded by Commissioner Dement, to accept the FFY2010 (US1120) State Homeland Security Grant Award in the amount of \$228,346 and to approve the adjusted spending plan. The State Homeland Security Grant is a continuation of the federal government's commitment to enhance St. Mary's County's ability to prevent, deter, respond to and recover from threats and incidents of terrorism. Motion carried 5-0.

MARYLAND ASSOCIATION OF COUNTIES (MACO) LEGISLATIVE UPDATE

Present: Michael Sanderson, Executive Director, MACO

Mr. Saunders provided an overview of the latest legislative issues that will have significant impact on counties. Fiscal issues will dominate the policy landscape for this legislative session. Another issue to be aware of is the effort to protect the Chesapeake Bay. The Bay can only handle a total maximum daily load (TMDL) of various nutrients coming in from distributaries throughout the State. It is expected that in the near future the Federal EPA will be handling out targets to reduce the total load sediment coming from the individual counties. County governments will have to determine how they will meet their individual goals. More information will be provided on these topics at the winter MACO Conference in January.

COMMISSIONER'S TIME

The Commissioners highlighted upcoming events and those attended over the past week

Commissioner Raley commented on the traffic congestion on Rt. 5, for the Veterans Parade, and asked that next year, if the parade is going to start at Ryken, a shuttle service be provided from the fairgrounds.

ADJOURNMENT

The meeting of the Board of County Commissioners adjourned at 10:47 am.

Minutes Approved by the Board of County Commissioners on _____

Sharon Ferris, Senior Administrative Coordinator (Recorder)