

Commissioners of St. Mary's County Meeting Minutes (Tuesday, December 19, 2017)
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1. COMMISSIONERS OF ST. MARY'S COUNTY AND ST. MARY'S COUNTY BOARD OF EDUCATION JOINT MEETING

Members present

Commissioner President James R. Guy
Commissioner Michael L. Hewitt
Commissioner Tom Jarboe,
Commissioner Todd B. Morgan
Commissioner John E. O'Connor
Dr. Rebecca Bridgett, County Administrator
Arthur Shepherd, Director, Recreation and Parks

Ms. Karin M. Bailey, Chairman
Ms. Kathy Allen, Vice Chairman, BOE
Ms. Mary Washington, BOE
Mr. James Davis, BOE
Ms. Rita Weaver, BOE
Dr. J. Scott Smith, BOE
Ms. Kimberly Howe
Dr. Jeff Walker

Commissioner President Guy called the meeting to order at 9:00 am. Following introductions and opening remarks, the following presentations were presented: the Kirwan Commission; Board of Education and Recreation & Parks Grants; CIP Projects; and, Student Enrollment. The meeting adjourned at approximately 10:40 am.

Members present

Commissioner President James R. Guy
Commissioner Michael L. Hewitt
Commissioner Tom Jarboe,
Commissioner Todd B. Morgan
Commissioner John E. O'Connor
Dr. Rebecca Bridgett, County Administrator
Sharon Ferris, Recorder

2. WELCOME

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 11:05 am in the Chesapeake Building Meeting Room, Governmental Center.

Approval of Consent Agenda

Motion 1: I move to approve the minutes of December 12, 2017 as presented

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

Motion 2: I move to approve the letter to Governor Hogan to support Southern Maryland Economic Initiatives.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Jarboe, Morgan, O'Connor

Abstain: Commissioner Hewitt

Motion 3: I move to approve the letter to Governor Hogan requesting support for the Academic and Research Facility at Southern Maryland Higher Education Center.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

Motion 4: I move to approve the Secretary Belton letter concerning Shellfish Aquaculture Submerged Land Lease.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

Motion 5: I move to approve the letter to Governor Hogan in support of Historic St. Mary's County.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

3. LEGISLATION

OFFICE OF THE COUNTY ATTORNEY - Legislative Update

Electrical Code Amendments – A copy of a draft bill for this proposal has not been received. The Office of the County Attorney will contact Delegate Rey.

Library Board of Trustees Bill – Another copy of the Proposal and Letter of Support was forwarded to Delegate Rey on December 12, 2017 via email. The Proposal and Letter of Support were originally emailed to Delegate Rey on December 5, 2017.

Commercial Fishing and Seafood Operations/Right to Farm – The St. Mary's County Farm Bureau sent a Letter of Support for this proposal.

Alcoholic Beverages - Art Establishment License - The Town of Leonardtown has withdrawn its request for the Art Establishment License bill which lowers the license fee from \$300 to \$100.

4. COUNTY ADMINISTRATOR

A. THERE WILL BE NO MEETINGS ON DECEMBER 26, 2017 OR JANUARY 2, 2018. THE NEXT BUSINESS MEETING WILL BE JANUARY 9, 2018.

B. BOARD OF EDUCATION - Approval of MSDE Robotics Program Grant Award

I move to approve the Maryland State Department of Education grant award to St. Mary's County Public Schools for the Robotics Grant, increase their Restricted Fund Budget in the amount of \$9,000, and execute any related documents.

Motion by Commissioner Tom Jarboe, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

C. DEPT. OF ECONOMIC DEVELOPMENT - Affordable Housing Project Payment in Lieu of Taxes (PILOT) Agreement Request from Osprey Property Company

I move to approve the Payment in Lieu of Taxes (PILOT) Agreement with Osprey Property Company for a tax credit of \$200 per unit for a 20 year term for the Queen Anne Apartments (to be renamed Patuxent Crossing).

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

D. DEPT. OF ECONOMIC DEVELOPMENT - Southern Maryland Agricultural Development Commission Regional Agriculture Project

I move to approve the Southern Maryland Agricultural Development Commission Regional Agriculture Project (SMADC RAP) Program Agreement on behalf of the Department of Economic Development for the North St. Mary's County Farmers Market Relocation/Improvement Program under Project PF1805, and the related budget amendment that includes increasing Grant funding and decreasing the Capital Reserve FIN18 by \$129,880, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

E. DEPT. OF ECONOMIC DEVELOPMENT - St. Mary's County Incubator Management Agreement with the University of Maryland

I move to approve the St. Mary's County Incubator Management Agreement with the University of Maryland and have the Commissioner President sign the agreement and any related documents.

Motion by Commissioner Tom Jarboe, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

F. DEPT OF PUBLIC WORKS AND TRANSPORTATION - St Mary's County Regional Airport - Real Property Acquisition

I move to approve and authorize the Commissioner President to sign the purchase agreements as presented by staff for the acquisition of avigation easements as required per the St. Mary's County Regional Airport Master Plan.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

G. DEPT. OF FINANCE - Budget Amendment to Realign County Departments FY2018 Budget for Personal Services Accounts

I move to approve the budget amendment in the amount of \$487,450, realigning \$124,350 in County Departments, and transferring \$363,100 to the Commissioners' Emergency Reserve due to salary savings.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

H. OFFICE OF THE COUNTY ADMINISTRATOR - Appointments to Boards, Committees and Commissions

I move to appoint the following persons to Boards, Committees, or Commissions with the terms to expire as indicated.

Board, Committee or Commission - Term Expiration

Board of Trustees Museum Division

Peter Butt - 12/31/22

Regina Faden - 12/31/22

Lynn Fitrell (Reappointment) -12/31/22

Peter Neus (Partial Term) - 12/31/18

Mary J. Pettit - 12/31/22

Christopher Shea - 12/31/22

Housing Authority Board

Erin Ramos (Partial Term) - 06/30/20

Motion by Commissioner Tom Jarboe, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

I. OFFICE OF THE COUNTY ADMINISTRATOR - Delegation of Administrative Authority Annual Review

I move to reaffirm Resolution 2016-39 for Calendar Year 2018.

Motion by Commissioner John E. O'Connor, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

J. DEPT. OF EMERGENCY SERVICES - Harris Briefing

Present: Ed Muller, Regional Sales Manager, Harris Corporation

Bob Lockhart, Regional Service Manager, Harris Corporation

Mike Axford, Sr. Engineering Manager, Customer Support & Services, Harris Corporation

Daneene Mitchell, Sr. Council, Harris PSPC

An overview of the Harris P25 Radio system was presented along with contract milestones, system performance measures, and a review of future expectations. Also discussed was the findings of an October 24, 2017 maintenance service request performed by Harris Corporation.

5. COMMISSIONERS' TIME

The Commissioners highlighted events attended over the past week and provided general comments.

6. EXECUTIVE SESSION

MOTION TO ENTER INTO EXECUTIVE SESSION

I move to enter into Executive Session for the purpose of discussing Personnel.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

PERSONNEL

Present: Commissioner President James R. Guy
Commissiioner Michael L. Hewitt
Commissioner Tom Jarboe
Commissioner Todd B. Morgan
Commissioner John E. O'Connor
Dr. Rebecca Bridgett, County Administrator
Catherine Pratson, Director, Human Resources
Sheriff Timothy Cameron
Sharon Ferris, Recorder

Authority: §9-512(a)(1) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 12:52 pm - 12:55 pm

Location: John Savich Meeting Room

Purpose: To discuss Sheriff's Office Personnel Request

7. ADJOURN

The meeting adjourned at 12:55 pm.

Minutes Approved by the Commissioners of St. Mary's County on 1/9/2018

SLF

Sharon Ferris, Senior Administrative Coordinator

8. BUDGET WORK SESSION

Prior to the start of the Budget Work Session, Commissioner President Guy called for a motion as a result of Executive Session.

I move to approve the Sheriff's Office personnel action as we discussed in Executive Session.

Motion by Commissioner Tom Jarboe, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

Topics discussed during the budget work session were FY2017 Fund Balance Reserves; Revenues; Debt Service; Board of Education Maintenance of Effort; Multi-Year Budget; Tax Credits; and, Compensation Factors.

9. ADJOURN