

COMMISSION FOR WOMEN

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2019 Woman of the Year Award Nomination Form

Each year the St. Mary's County Commission for Women honors a **Woman of the Year** for her outstanding charitable, volunteer, and civic service to the local community.

Awards presentation

All nominees will be recognized at the Commission's annual **Women's History Month Banquet on March 14, 2019** at 6 p.m. at the Southern Maryland Higher Education Center, located at 44219 Airport Road, California, MD.

Eligibility

To be eligible for the Woman of the Year Award, the nominee must be a woman who:

- a) currently resides in St. Mary's County; and
- b) makes or has made a positive impact on the community through charitable, volunteer, or civic service.

Please note: paid work and employment are not eligible for consideration.

Submitting Nominations

1. Notify the intended nominee and obtain their consent to be nominated.
2. Complete the attached Woman of the Year nomination form (Parts A and B).
3. Obtain a photo (digital preferred) of the nominee.
4. Submit the completed nomination form and photo in one of the following ways:
 - **Email:** commissionforwomen@stmarysmd.com. Please attention the email to Debra Kane.
 - **Fax:** 301-475-8485. Please attention the fax to Debra Kane.
 - **Mail:**
St. Mary's County Commission for Women
c/o Debra Kane
Department of Aging & Human Services
Post Office Box 653
Leonardtown, MD, 20653

Entry fee: The Commission requests that the nominating organization, group, or individual purchase a reservation for their nominee. Tickets are \$30 each.

Due date: The nomination form and photo must be submitted by **February 1, 2019**

Judging process

An independent Selection Committee will review each application and select the winner. Information provided on the nomination form will be used for the judging process. The winner will be announced at the Women's History Month Banquet.

Excerpts from the nomination form may be used for remarks at the banquet and may be printed in the event program.

Helpful Tips for Preparing Your Nomination

- a) Make sure you address all the criteria in the nomination form, and answer each question asked about the nominee.
- b) Where possible, provide specific examples about the nominee to support your claims.
- c) Feel free to include newspaper clippings or letters of thanks from someone the nominee has helped.

If you have any questions about the nomination process, please call the Commission at 301-475-4200, ext. *1680.

St. Mary's County Commission for Women 2019 Woman of the Year Nomination Form

PART A: Identifying Information (Please type or print in ink).

Your name and (if applicable) organization: _____

Mailing address: _____

City, State, Zip: _____

Telephone: _____

Email: _____

Nominee's name: _____

Mailing address: _____

City, State, Zip: _____

Telephone: _____

Email: _____

PART B: Criteria/Factors for Consideration

Please provide information about the nominee for the following criteria. Attach your additional sheets to this form.

1. Significant Contribution: Describe the nominee's exemplary services to individuals and/or non-profit organizations in St. Mary's County.

The judges are looking for a nominee who has taken the initiative to start special projects in her community that involve others, or has the possibility in the future of encouraging others to contribute (e.g. tutoring at-risk children, food drive for a shelter, park clean-up, etc.).

2. Enthusiasm/Passion/Commitment: What makes this person stand out?

The judges are looking for a nominee who possesses superior drive or determination.

3. Leadership: How has the nominee motivated others to give their time to support organizations and/or individuals?

The judges are looking for a nominee who assumes a leadership role in community activities, has the ability to inspire others and generate enthusiasm, and/or leads with her actions in ways such as volunteering, expressing individuality and being a diligent worker.

4. Impact: What impact has the nominee's community service had in St. Mary's County this year?

The judges are looking for a nominee who has made a significant positive contribution to the local community.