

License Renewals

(a) Applications for renewal of licenses shall be filed on or before March 3rd of each year. Failure to do so shall result in expiration of the license on April 30. If that occurs, an application for a new license will then be submitted for consideration by the Board.

(b) Failure to pick up a renewed license by April 30 will result in a fine of \$25.00 per day until May 31st, after which a new application must be filed. If a license holder pays their license fee by check which fails to clear due to insufficient funds or for other reasons, the license holder shall be treated as failing to pick up their renewed license. The Board's Inspector or Enforcement Coordinator will pick up the license from the premise and the license holder will be charged a fine of \$25.00 per day from April 30 until a certified check, cashier's check or cash is presented as payment for the license. If the license holder fails to pick up the license, and pay the fine, on or before May 31st, a new application will be required.

(c) Failure to pick up a renewal license before 4:30 p.m. on the last business day prior to April 30 will result in a written notice being posted at the business which shall remain until May 31 or until the renewed license is picked up by the license holder.

(d) Failure to renew a license or failure to pick up a renewed license by the May 31 deadline will result in a written notice being posted at the business until a new application is approved.

(e) Applications for renewal shall be on forms furnished by the Board.

(f) Renewal applications shall be accompanied by a statement noting the hours of operation, days of closing and name of manager.

(g) No hearing shall be required for a renewal unless:

(1) A protest against the granting of the renewal is filed at least thirty days before the expiration of the license for which renewal is sought and signed by at least ten residents or real estate owners in the voting district in which the licensed premises are located.

(2) The Board Administrator has reason to believe that discretionary action by the Board is necessary.

(h) No license shall be renewed unless the licensee has actively engaged in the sale of alcoholic beverages as authorized by the license within 6 months prior to the date of application for renewal. The reissuance of any license which has not been renewed under the provisions of this section is subject to the filing of an application, hearing, notice and other provisions of Article 2B; except if the main premises have been destroyed by fire, wind or flood, the Board may conditionally renew the license if the licensee is making substantial efforts to restore, replace or repair the premises. This conditional extension shall be effective for one year from the date of approval by the Board. If the licensee desires further extension, he/she shall request same in writing, with an explanation for the need for additional time. The licensee shall pay the license fee for each year, even though the establishment may not be open for business.