

**ST. MARYS COUNTY  
BOARD OF COUNTY COMMISSIONERS MEETING  
GOVERNMENTAL CENTER  
Tuesday, January 22, 2008**

**Present:** Commissioner President Francis Jack Russell  
Commissioner Kenneth R. Dement  
Commissioner Lawrence D. Jarboe  
Commissioner Thomas A. Mattingly, Sr.  
Commissioner Daniel H. Raley  
John Savich, County Administrator  
Betty Jean Pasko, Sr. Administrative Coordinator (Recorder)

**CALL TO ORDER**

Commissioner President Russell called the meeting to order at 9:00 AM.

**APPROVAL OF CHECK REGISTER**

**Commissioner Mattingly moved, seconded by Commissioner Raley, to authorize the Commissioner President to sign the Check Register, for checks dated January 22, 2008, as presented. Motion carried 4-1 (Commissioner Raley voted no).**

**APPROVAL OF MINUTES**

**Commissioner Raley moved, seconded by Commissioner Jarboe, to adopt the minutes of the Commissioners meeting of January 15, 2008, as amended. Motion carried 5-0.**

**COLLEGE OF SOUTHERN MARYLAND: PRESENT LETTER OF INTENT FOR WELLNESS CENTER, LEONARDTOWN CAMPUS**

**Present:** Dr. Brad Gottfried, President  
Mr. Jamie Raley, Chairman of the Board of Trustees

Dr. Gottfried and Mr. Raley presented the letter of intent, addressed to The Maryland Higher Education Commission, and requested the Boards approval and signature. The letter of intent states the BOCC, subject to matching State contribution and sufficient local appropriations, will provide funding to design, construct, and equip the Wellness Center at the Leonardtown Campus of the CSM.

Dr. Gottfried stated the Wellness Center will cost approximately \$16m (with 75% funded by the State, and pending vote of the Legislature). The Wellness Center is the last building in the Master Plan for the CSM, Leonardtown Campus.

**Commissioner Mattingly moved, seconded by Commissioner Dement, to sign the letter of consent in support of the College of Southern Maryland for the Wellness Center. Motion carried 5-0.**

## **DEPARTMENT OF ECONOMIC & COMMUNITY DEVELOPMENT: PRESENT 2008 TECHNOLOGY HANDBOOK FOR ST. MARYS COUNTY**

Present:            Bob Schaller, Director  
                      Hans Welch, Mgr., Business Development  
                      Bob Allen, President of the Board for the Patuxent Partnership

Mr. Welch reviewed the 2008 Technology Handbook format and contents. Listing 205 companies, the handbook features cover artwork designed and produced by Brian Thorward of L-3 Communications Titan Group of Lexington Park. Mr. Thorward received a \$500 award from The Patuxent Partnership for submitting the winning cover contest entry.

The handbook is free to users and will be available on-line on the Countys web-site.

## **COUNTY ADMINISTRATOR**

1. Draft Agendas for January 29 and February 5, 2008

The Board agreed to postpone the Public Works Agreement for FDR Boulevard at Buck Hewitt Road, White Oak Subdivision until the January 29, 2008 meeting.

2. **St. Marys County Public Schools** (*Brad Clements, Chief Operating Officer; Kimberly Howe, Coord. Supv. Of Capital Planning and Construction*)

**Commissioner Raley moved, seconded by Commissioner Jarboe, to approve and authorize the Commissioner President to sign the Budget Amendment in the amount of \$36,968 to transfer funds from the completed Greenview Knolls Elementary School Roof Replacement Project back to the Countys FIN08 CIP Reserve, as was approved by the Board of Education on January 9, 2008; and, to approve and authorize the Commissioner President to sign the Budget Amendment in the total amount of \$298,322 to transfer \$151,000 from the FY08 Local Relocatables Project and \$147,322 from the Leonardtown Elementary**

**School Addition/Renovation Project to the Dr. James A. Forrest Career and Technology Center Construction Account. Motion carried 5-0.**

**3. Dept. of Public Works & Transportation** (*George Erichsen, P.E., Director*)

**Commissioner Mattingly moved, seconded by Commissioner Dement, to approve the described documents as presented to the Board. Motion carried 5-0.**

Motion pertains to the following documents, as described by Mr. Erichsen:

- a) Public Works Agreement Addendum for Riverbay Townhomes, Section 1, located in the 8th Election District, with an Expiration Date of August 1, 2008.
- b) Public Works Agreement Addendum for Gardiners Place Subdivision, located in the 8th Election District, with an Expiration Date of January 1, 2009
- c) Resolution accepting Pappys Way, Mary Beth Court and Charity Court in the Newton Manor Subdivision, Section 1, Phase 1, located in the 6<sup>th</sup> Election District, into the Countys highway maintenance system, and to sign Resolutions posting a 25-mph speed limit and stop signs for said roads.

**4. Office of the Sheriff** (*Sheriff Cameron; Erin Shoemaker, Fiscal Manager*)

**Commissioner Dement moved, seconded by Commissioner Jarboe, to approve and authorize the Commissioner President to sign the Budget Amendment, in the amount of \$33,200, allowing the Sheriffs Office to purchase ammunition under the current State Contract prior to price increases. Motion carried 5-0.**

**5. Dept. of Public Safety** (*Dave Zylak, Director; Michelle Lilly, Mgr., Emergency Mgmt. Div.*)

**Commissioner Jarboe moved, seconded by Commissioner Dement, to approve and authorize the Commissioner President to sign the Memorandum of Understanding and the LEPC Grant Eligibility Certification Statement between the Maryland Department of the Environment and the St. Marys County Local Emergency Planning Committee. Motion carried 5-0.**

**6. County Administrator - Board Appointments**

**Commissioner Dement moved, seconded by Commissioner Mattingly, to appoint the following citizens to boards, committees and commissions:**

	<u>Terms to Expire:</u>
<b><u>Family Violence Coordinating Council</u></b>	
Arthur G. Thomas (Parole and Probation representative)	No term
<b><u>Library Board of Trustees</u></b>	
Daniel W. Burris	12/31/2012
Carole Ann Romary	12/31/2012

<b><u>Nursing Center Governance Board</u></b>	
James P. Hanley	6/30/2010
<b><u>Sheriffs Retirement Plan Board of Trustees</u></b>	
Lt. Terry Black	12/31/2009
Senior Deputy First Class William Raddatz	12/31/2009
<b><u>Zoning Board of Appeals</u></b>	
George T. Edmonds (Regular Member)	12/31/2009
Ronald Ray Payne, Sr. (1 <sup>st</sup> Alternate)	12/31/2008

**Motion carried 5-0.**

**7. Dept. of Human Resources** (*Sue Sabo, Director*)

**Commissioner Raley moved, seconded by Commissioner Jarboe, to direct staff to proceed with the Workers Compensation transition plan to move from traditional insurance to self-insurance as presented today by staff. Motion carried 5-0.**

**OFFICE OF THE COUNTY ATTORNEY: REQUEST AUTHORIZATION TO PROCEED WITH SCHEDULING OF PUBLIC HEARING ON PROPOSAL TO ALLOW A PROPERTY TAX CREDIT FOR THE INSTALLATION OF CERTAIN FIRE PROTECTION RESIDENTIAL SPRINKLER SYSTEMS**

Present: Denis Canavan, Director, Land Use and Growth Management  
Elaine Kramer, Chief Financial Office, Department of Finance

Mr. Canavan and Ms. Kramer presented on behalf of the Office of the County Attorney. The draft Ordinance, as presented, would provide a tax credit for the installation of certain residential sprinkler systems. It is applicable to systems that are voluntarily installed only, that is, those that are not legally required to be installed. As drafted, a system installed voluntarily in a new home would be eligible for a tax credit of \$1500, and for retrofit systems installed in existing homes the credit would be \$2,000. Since the proposed Ordinance is considered financial, it is not necessary to go through the Planning Commission process. The draft ordinance amends Section 1. Code of Public Local Laws and Ordinances of St. Marys County, Chapter 267, Taxation, General, by adding Article XXVI, Property Tax Credit for Fire Protection Sprinkler Systems.

The presentation and discussion resulted in the following actions:

Commissioner Raley requested Ms. Kramer provide a budget impact estimate.

Commissioner Mattingly recommended referencing the Growth Policy.

Commissioner Jarboe presented a possible scenario wherein a citizen that owns an historical home in town is being converted to an antique shop and the owner is interested in installing a sprinkler system. As the ordinance is drafted, the sprinkler system will need to be installed while it is still a residence to be eligible for the tax credit. Mr. Canavan responded that there are factors that need to be considered; e.g., commercial zoning, if it is a two story building, and if there will be occupants on the second floor. Mr. Canavan said that he will get the particulars and get back to the Board regarding this scenario.

Commissioner Mattingly requested considering a tax rebate versus a tax credit. A tax credit will adjust the homeowners mortgage escrow account for the year received. Ms. Kramer said this will need to be discussed with the Treasurer.

Commissioner Mattingly requested verification of the referenced installation standard; i.e., NFPA13D or R (impacts design and cost).

There was discussion prompted by Commissioner Mattingly as to whether the tax credit should apply to all residences, voluntary or mandatory. A proposal to have two draft ordinance versions for consideration during the public hearing process was suggested by Commissioner Raley.

Mr. Savich stated that since this would be a significant change, the County Attorney should be consulted and cost and other information obtained prior to returning to the Board to request authorization to proceed with the public hearing process.

Commissioner Mattingly requested following-up with Adam Knight on the status of the program for local plumbers to become certified to install sprinkler systems.

### **COMMISSIONERS TIME**

The Commissioners highlighted events attended over the past week and personal interest items.

### **MOTION TO ENTER INTO EXECUTIVE SESSION**

**Commissioner Jarboe moved, seconded by Commissioner Dement, to enter into Executive Session for the purpose of discussing real property acquisition matters, specifically, potential acquisition of public facilities sites. Motion carried 5-0.**

### **EXECUTIVE SESSION**

#### Real Property Acquisition

Present: Commissioner Francis Jack Russell, President  
Commissioner Kenneth R. Dement  
Commissioner Lawrence D. Jarboe  
Commissioner Thomas A. Mattingly, Sr.  
Commissioner Daniel H. Raley  
John Savich, County Administrator  
Christy Chesser, County Attorney  
Denis Canavan, Dir., Land Use and Growth Management  
George Erichsen, Dir., Public Works & Transportation  
Liz Passarelli, Real Property Manager  
Bill Mattingly, Chairman, Board of Education  
Dr. Michael Martirano, Superintendent, St. Marys County Schools

(SMCPS)

Brad Clements, COO, SMCPS  
Kim Howell, SMCPS  
Donna Gebicke, Recorder

**Authority:** Article 24, Section 4-210(a)11

**Time Held:** 12:40 pm 1:37 pm

**Subject Discussed:** Potential acquisition of public facilities sites.

**FY 2009 BUDGET WORK SESSION**

A FY2009 Budget Work Session (BWS) was held in Room 14 of the Governmental Center. The BWS was aired live on channel 95 and audio taped.

**ADJOURNMENT**

The meeting adjourned at 6:30 PM.

Minutes Approved by the Board of County Commissioners on \_\_\_\_\_

\_\_\_\_\_  
Betty Jean Pasko, Sr. Admin. Coordinator