

ST. MARY'S COUNTY

**BOARD OF COUNTY COMMISSIONERS' MEETING
GOVERNMENTAL CENTER**

Tuesday, April 27, 2004

Present: Commissioner President Thomas F. McKay
Commissioner Kenneth R. Dement
Commissioner Lawrence D. Jarboe
Commissioner Thomas A. Mattingly, Sr.
Commissioner Daniel H. Raley
George G. Forrest, County Administrator
Donna Gebicke, Administrator Assistant (Recorder)
Kate Mauck, Senior Administrative Coordinator (Recorder)

CALL TO ORDER

The meeting was called to order at 9:13 a.m.

APPROVAL OF CHECK REGISTER

Commissioner Raley moved, seconded by Commissioner Jarboe, to authorize the Commissioner President to sign the Check Register. Motion carried.

APPROVAL OF MINUTES

Commissioner Jarboe moved, seconded by Commissioner Dement, to approve the minutes of the Commissioners' meeting of Tuesday, April 20, 2004. Motion carried.

NATIONAL DISABILITY MONTH: CHOPTICON HIGH SCHOOL BEST BUDDIES PROGRAM

Present: Lynne Morgan, Supervisor of Instruction for Fine Arts

Students from the Best Buddies Program at Chopticon High School appeared before the Board of County Commissioners and received commendations in honor of National Disability Month.

RECOGNITION: DISTINGUISHED COUNTY EMPLOYEE OF THE YEAR

Present: Marcus Tyrone Harris, Recreation, Parks, and Community Services Department
Tara Klotz, Deputy Director, Human Resources
Phil Rollins, Director, Recreation, Parks, and Community Services
Arthur Shepherd, Recreation Division Manager

Mr. Harris, Facilities Coordinator for Recreation, Parks, and Community Services Department, was honored by the Board of County Commissioners upon his selection as the "Distinguished County Employee of the Year" Recipient for 2003.

ST. MARY'S HOSPITAL FOUNDATION: INVITATION TO "TASTE OF ST. MARY'S"

Present: Susan McNeill, Chairperson, St. Mary's Hospital Foundation

Ms. McNeill extended an invitation the Board of County Commissioners and to the public to attend the 2nd Annual "Taste of St. Mary's" event, which will be held on Sunday, May 2, 2004 at Historic St. Mary's City.

COUNTY ADMINISTRATOR

1. Draft Agenda for May 3, May 4, May 11, and May 13, 2004
2. **Department of Economic and Community Development and Real Property Manager**

Present: Donna Sasscer, Agriculture Manager
John Savich, Director
Paul Facchina, CEO, Fachinna Executive Group

Commissioner Mattingly moved, seconded by Commissioner Raley, to approve and authorize the Commissioner President to sign Acceptance by County of Facchina Property Donation identified on tax map 59, grid 10, part of parcel 145. Motion carried.

3. Department of Economic and Community Development, Lexington Park Plan, County Attorney

Present: John Savich, Director
John Norris, III, County Attorney

Commissioner Raley moved, seconded by Commissioner Dement, to approve and sign Resolution amending the Residential Anti-displacement and Relocation Assistance Plan for the Lexington Manor project and direct staff to transmit that amended Plan to the Maryland Department of Housing & Community Development. Motion carried.

4. Department of Economic and Community Development – Community Development Block Grant Applications, Certificate of Assurances and Certifications

Present: John Savich, Director
Dennis Nicholson, Housing Authority

a. Commissioner Jarboe moved, seconded by Commissioner Dement, to approve and sign Resolution and approve and authorize the Commissioner President to sign Statement of Assurance and Certification on Gateways Project (\$299,597). Commissioner Raley voted against the motion, Commissioner President McKay abstained from the vote. Motion carried.

b. Hunting Creek Project (\$33,000)

c. Three Oaks Center Project (\$40,300)

Commissioner Mattingly moved, seconded by Commissioner Jarboe, to approve and sign Resolutions and to approve and authorize the Commissioner President to sign Statements of Assurance and Certification on Hunting Creek and Three Oaks Center Projects, items b and c. Motion carried.

5. **Circuit Court**

Present: Teresa Weeks, Senior Legal Assistant to Master Harris

Commissioner Mattingly moved, seconded by Commissioner Dement, to approve and authorize the Commissioner President to sign Child Support Cooperative Reimbursement Agreement. Motion carried.

6. **Real Property Manager, Recreation, Parks, and Community Services, and St. Mary's County Public Schools**

Present: Joyce Malone, Real Property Manager
Phil Rollins, Director, Recreation, Parks, and Community Services
Marianne Chapman, Coordinator, Environmental Programs

Commissioner Mattingly moved, seconded by Commissioner Dement, to approve and authorize the Commissioner President to sign Agreement of Lease with the State of Maryland, Department of Natural Resources, on property located at the Elms Power Plant Siting Property, Environmental Education Center. Motion carried.

7. **Sheriff's Department**

Present: Sheriff David D. Zylak
Erin Gass, Fiscal Manager

Commissioner Mattingly moved, seconded by Commissioner Raley, to approve and authorize the Commissioner President to sign Budget Amendment to set up the revenue and expense accounts for Federally Forfeited Funds (Project US0439).

Motion carried.

8. **Department of Human Resources**

Present: Randy Schultz, Director
Joe Cooper, VFD & VRS Representative
Tara Klotz, Deputy Director

Commissioner Jarboe moved, seconded by Commissioner Dement, to approve and sign eligibility lists for St. Mary's County Fire, Rescue Squads and Advanced Life Support Departments for those who qualified for the Length of Service Awards Program service credit in 2003. Commissioner Mattingly and Commissioner Raley abstained from the vote. Motion carried.

9. **Department of Public Works and Transportation**

Present: George Erichsen, Director

Commissioner Mattingly moved, seconded by Commissioner Jarboe, to approve and authorize the Commissioner President to sign Budget Amendment to transfer funds from divisions within Department of Public Works and Transportation Operating to Solid Waste Salary Lines. Motion carried.

10. **Department of Public Works and Transportation**

Present: George Erichsen, Director

Public Works Agreement for the Addition to Greenbrier Subdivision. Located in the 8th Election District with an expiration date of May 1, 2005. A bond has been provided by the American South Insurance Company in the amount of \$234,700. The roads included in this agreement are Brooke Ann Court (499') and Shelby Leigh Court (344').

Commissioner Dement moved, seconded by Commissioner Mattingly, to approve and authorize the Commissioner President to sign Public Works Agreement for the addition to Greenbrier Subdivision. Motion carried.

11. Update on the Hiring of Public Safety Director

Mr. Forrest, County Administrator, provided a brief update on the status of the hiring of a new Public Safety Director.

The Board of County Commissioners departed the building at this time in order to attend the Office on Aging “Seniors Lunch with the Commissioners Program” at the Chancellor’s Run Activity Center.

RECREATION, PARKS, AND COMMUNITY SERVICES DEPARTMENT: DRAFT PLAN FOR IMPLEMENTING THE NATIONAL ALLIANCE FOR YOUTH SPORTS – “RAISING COMMUNITY STANDARDS IN YOUTH SPORTS”

Present: Phil Rollins, Director, Recreation, Parks, and Community Services
Arthur Shepherd, Recreation Division Manager
Kenny Sothoron, Sports Coordinator
Kathy Bailey, Senior Administrative Coordinator

Mr. Rollins and Mr. Shepherd presented information on the “Raising Community Standards in Youth Sports” plan, developed from Recommendations for Communities by the National Alliance for Youth Sports. Information presented included the following main topics:

- National Youth Sports;
- Local Youth Sports;
- St. Mary’s County Youth Sports Participation;
- Key Strategies;
- Planning Process;
- Current Standards and Responsibilities;
- Proposed Initiative;
- Program Costs;
- Implementing the Program; and
- Summary.

It was reported that the draft plan would be presented to the Recreation and Parks Board next week, with a final draft plan to be brought back to the Commissioners for consideration in June, 2004.

The Board of County Commissioners instructed the department to schedule a public hearing on the draft plan about two weeks prior to the Commissioners’ final decision and

vote is scheduled. This would allow all participants – parents, coaches, and any other individuals concerned -- to provide input on the draft plan prior to implementation. If possible, the public hearing should be scheduled during one of the Commissioners' monthly public forums.

**DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT –
TOURISM DEPARTMENT – CIVIL WAR TRAIL HISTORIC MARKERS**

Present: Carolyn Laray, Tourism Manager
Park Ranger Robin Melton, Point Lookout State Park
Diane Gleissner, Senior Office Specialist

Ms. Laray presented information and a brochure/interpretive map regarding Civil War Trail Historic Markers that are now located within St. Mary's County. In addition, information regarding Point Lookout State Park, problems with the road leading to the Park, and the raising of State park fees was discussed. The following sites are listed as Civil War Trail Historic Markers:

- Chaptico;
- Sotterly Plantation;
- St. Clement's Island;
- Leonardtown;
- Piney Point Lighthouse and Museum; and
- Point Lookout State Park.

Commissioner Raley requested that Ranger Melton be present when the Secretary of Transportation next appears before the Commissioners.

**DECISION: PROPOSED AGRICULTURE LAND PRESERVATION
DISTRICTS:
HARVEY I. BAILEY, JAMES A. HERRIMAN, AND PHILIP B. HAYDEN**

Present: Donna Sasscer, Agriculture Division Manager

Ms. Sasscer presented the Board of County Commissioners three Proposed Agriculture Land Preservation Districts for discussion and decision. A public hearing was conducted on April 6, 2004, and the public record period was completed.

Commissioner Jarboe moved, seconded by Commissioner Dement, to forward the three properties to the Maryland Agricultural Land Preservation Foundation to establish a Maryland Agriculture Land Preservation District, and to sign a letter forwarding the properties. Motion carried.

COMMISSIONERS' TIME

Commissioner President McKay

Expressed thanks to Ms. Bobbie Bell, Principal of Mechanicsville Elementary School, for graciously giving of her time last week for a tour of the school. Encouraged all the Commissioners to tour the school. Ms. Abell has fully implemented the Baldrige approach to education in the school. Every student, teacher, administrator, and building service worker in the school have their own data book/development plan, which is checked daily. Very commendable.

Attended the Young Ladies and Gentlemen's Gala on Saturday night and it was a privilege to award pins for outstanding efforts to the students in demonstrating their character and ability to transition from one grade level to the next. It was a great event with about 280 people in attendance. Expressed thanks to Ms. Bonnie Elward and all the folks who made this event possible.

Announced that next Tuesday, May 4th, Commissioners will be doing a north end business tour. From 4:00 to 6:00 p.m. at the Charlotte Hall Library. There will be a business roundtable discussion with the Northern area businesses to talk about what can be done to help meet some of their challenges.

Reminded the public of the 2005 Proposed Budget Public Hearing this Thursday at Chopticon High School, with the doors opening at 6:00 p.m., and the hearing to open at 6:30 p.m.

Invited public to attend the joint signing of the St. Mary's Bridge to Excellence Resolution between the Board of County Commissioners and the Board of Education at Town Creek Elementary School at 2:30 p.m. tomorrow. The guest speaker will be Lieutenant Governor Michael Steele.

Commissioner Dement

Attended Wellness Day at the Leonard Hall Recreation Center on Friday. Got to meet some employees in the County Government and there was a nice turnout.

Did not make the King's Christian Academy dessert reception, but did talk with Ed and he said there was a nice turnout.

Could not attend the Immaculate Heart of Mary dessert reception.

Commissioner and Mrs. Dement rode around to Christmas in April sites on Saturday, visiting about ten out of the twenty homes being worked on. Commended the individuals who were so hardworking and dedicated to this important project. Stated that Commissioner McKay volunteered and did some work on a Christmas in April project as well.

Reported that Ms. Linda Simpkins of the First United Pentecostal Church, telephone number 301-994-1215, invited all youth ages 13 through high school to come to their youth group events.

Commissioner Mattingly

Went to Greenwell State Park for an Arbor Day event with children, staff, and parents from Prep & Play in Hollywood that were there for a tree planting, did painting, and lots of other activities – had a great time and enjoyed that beautiful piece of park land.

Wellness Day – expressed thanks to all the employees that helped put that together, as there was a lot of work behind the scenes that our staff had to do to make it happen. It was a good event, was appreciated by the County employees, and was a good day for all.

Attended Ladies Auxiliary Maryland State Fireman's Association Spring Conference hosted by the Seventh District Fire Department, which was one of two that they have every year. About 350 ladies from around the State were in attendance. Bobbie McWilliams will be moving up as Chair of the State Ladies Association, so she was proud to host the event in her own fire station. Expressed congratulations.

Abate motorcycle gathering occurred at the Backroad Inn over the weekend, with a nice turnout and some beautiful motorcycles.

Attended the Annual Spring Fling in Leonardtown sponsored by St. Mary's Rod and Custom Club, with a lot of classic cars. There was a great turnout with about 225-250 cars, music throughout downtown, and lots of other activities going on. Had the chance to bring the old fire truck from the firehouse down for a couple of hours.

Commissioner Mattingly represented the Board at the event with former Governor Schaefer at St. Mary's College to show him what they've done and what their plans are. Some students were recognized who will receive internships through the Maryland Heritage Program. It was a good event, and the Board of County Commissioners' were recognized as one of the sponsors of the program.

Commissioner Jarboe

Stated that Commissioners received a letter last week from Paul Colonna, President of the Mechanicsville Volunteer Fire Department. Would like a response letter to go out to him quickly about the Chaptico Substation and where that is headed.

Commissioner Raley

Expressed congratulations to the Christmas in April volunteers.

Made comment to the new people that have recently come into St. Mary's County – encouraged them to get out and enjoy this very special time of the year in the County – the azaleas, dogwoods, Bradford pears, green grass, fishing season opened up, and kids playing t-ball. Encouraged the folks in the northern end to come down into the southern end and visa versa (by way of the countryside).

Commissioner Raley moved, seconded by Commissioner Dement, to go into Executive Session regarding Personnel items. Motion carried.

Donna Gebicke recorded the remaining meeting minutes:

EXECUTIVE SESSION

Personnel

Present: Commissioner President Thomas F. McKay
Commissioner Kenneth R. Dement
Commissioner Lawrence D. Jarboe
Commissioner Thomas A. Mattingly
Commissioner Daniel H. Raley
George Forrest, County Administrator
John Norris, County Attorney
Randy Schultz, Human Resources Director
George Erichsen, Director, Public Works and Transportation
Donna Gebicke, Recorder

Authority: Article 24, Section 4-210(a)1

Time Held: 3:40 – 5:54 p.m.

Action Taken: The Commissioners discussed personnel matters.

ACTION FROM EXECUTIVE SESSION

Commissioner Raley moved, seconded by Commissioner Dement, to direct staff to proceed as discussed in Executive Session regarding personnel issues. Motion carried.

ADJOURNMENT

Commissioner Raley moved, seconded by Commissioner Dement, to adjourn the meeting. Motion carried.

Minutes Approved by the
Board of County Commissioners on _____

Kate Mauck, Senior Administrative Coordinator
to the Board of County Commissioners