

Commissioner President Thomas F. McKay

Commissioner Kenneth R. Dement

Commissioner Lawrence D. Jarboe

Commissioner Thomas A. Mattingly, Sr.

Commissioner Daniel H. Raley

George G. Forrest, County Administrator

Donna Gebicke, Administrative Assistant to BOCC (Recorder)

Eleanor Abell, Administrative Assistant (Recorder)

CALL TO ORDER

The meeting was called to order at 9:12 a.m.

APPROVAL OF CHECK REGISTER

Commissioner Raley moved, seconded by Commissioner Dement, to authorize Commissioner McKay to sign the Check Register. Motion carried.

APPROVAL OF MINUTES

Commissioner Dement moved, seconded by Commissioner Mattingly, to approve the minutes of the Commissioners' meeting of Tuesday, July 22, 2003, as amended. Motion carried.

PROCLAMATION

Present: David Zylak, Sheriff

Captain Kenneth Cusic

DFC Scott McLane

The Commissioners presented a Proclamation designating August 5, 2003, as National Night Out in St. Mary's County.

CRITICAL AREA OVERLAY MAP

Present: Sue Veith, Environmental Planner

Public Hearings were held July 15, 2003, to receive public comment on requests to amend the Official Chesapeake Bay Critical Area Overlay Maps to implement the 1997 Growth Allocation awards of 1.5 acres for a single-lot subdivision located in the 7th District on Tax Map 39, Block 9, Parcel 251 (James M. Lacey), and 17.77 acres located off of Millstone Landing Road in California, on Tax Map 35, Block 21, P 42 (Gardiner's Place).

Ms. Veith advised the Board that no public comments were received on these items during the open period following the public hearing and that all legal requirements have been met in order for the Board to render decisions on these requests. The properties in question have already been deducted from the county's growth allocation.

Commissioner Raley indicated he would abstain from the vote as he was not in attendance at the public hearings due to a death in the family.

Commissioner Jarboe moved, seconded by Commissioner Dement, to adopt and sign the amendment to the Chesapeake Bay Critical Area Overlay Maps to implement the previous growth allocation award for Gardiner's Place. Motion carried.

Commissioner Jarboe moved, seconded by Commissioner Dement, to adopt and sign the amendment to the Chesapeake Bay Critical Area Overlay Maps to implement the previous growth allocation award for the James M. Lacey property. Motion carried.

DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT MONTHLY UPDATE

Present: John Savich, Director

Carolyn Luray, Tourism Manager

Mr. Savich provided an update on DECD activities. Highlights of the update follow:

Lexington Manor Acquisition and Redevelopment Project

- Continuing to work with the state Departments of Business and Economic Development (DBED) and Housing and Community Development (DHCD) to put together a package that will accomplish acquisition, relocation of residents, and demolition of existing structures. Will be seeking authorization from the Board to initiate a first appraisal of the southern 50-acres of the property.
- Public communication has included two public hearings and two mailings to residents informing them of potential relocation rights and reporting steps on appraisal and demolition.
- Deadline for submission of Community Legacy applications is approaching. Will be coming to the Board with a combination of projects that will represent a partnership of DECD, the Housing Authority, and potentially the Community Development Corporation, looking at Lexington Manor replacement housing related needs, the acquisition and renovation of some housing for replacement housing. The Board will receive details on proposed projects before the application is submitted.

Other DECD Activities

- DHCD Secretary Hoskins will visit the county on August 22. Itinerary will focus on 3 major responsibilities of his department: Housing, Lexington Park revitalization, and Heritage Tourism.
- Will report back to the Board shortly with a set of options and recommendations addressing several of the matters that were touched on in the course of the agricultural tour in July.
- Lockheed Martin and the Joint Strike Fighter have indicated their readiness to begin discussing issues involved with the workforce that will be coming into the county starting in 2006. They are looking at approximately 650 total employees over the six year period. Major issues they are looking at are mostly covered on BRAC priority list (housing, schools, roads, healthcare and spousal employment).
- Will be getting info to the Board on the status of proposed Rt. 246 improvements and the look forward at the need for design engineering and then construction. *Robin Finnacom will provide Commissioners McKay and Mattingly with details of the plan prior to their departure for the MACo Conference and meeting with Transportation Secretary Flanagan.*
- The proposed Heritage Tourism Area was officially certified by the state. Carolyn Laray and her counterparts in other counties are now working on starting up the consortium, the organization development process, and then working with LUGM to prepare the required amendments to incorporate the Heritage Plan into the Comprehensive Plan.

Commissioners McKay and Raley clarified the Board's concern for all the residents of the entire 84 acres of Lexington Manor, not just the 50-acre southern portion, and the goal to treat all residents fairly and equitably. Mr. Savich indicated that while the goal is to resolve issues related to the entire 84 acres, the initial focus from the state was on taking an incremental approach, looking at the 50 acres that was the most immediate and severe threat to the base and trying to put the financing together there. This piece is coming together and it is appropriate that discussions now address the second phase.

Commissioner President McKay directed DECD to look at the possibility of St. Mary's County building a commercial winery at Piney Point as part of their master plan for growth. The facility would be accessible by land and water and could be run by a cooperative of local grape growers to produce county wines commercially. Such a facility would have tourism, economic development and agricultural impact. Staff will conduct preliminary research on this concept and possible location at Piney Point or other locations and report back to the Board.

Staff was also directed to draft a letter from the Board and place a telephone call to the State Board of Public Works requesting an update to the county's request for a waiver of the State's right of recovery with respect to the Tri-County Youth Services Bureau facility.

COUNTY ADMINISTRATOR TIME, Part I

1. Draft Agendas: August 19, 2003 (no meeting August 12th)

2. Commissioner Dement moved, seconded by Commissioner Jarboe, to approve and authorize Commissioner President McKay to sign letter from the Board designating the Southern Maryland Child Care Resource Center as the Local Council and therefore the applicant for a federal grant for the Early Learning Opportunities Act from the U.S. Department of Health and Human Services. Motion carried.

3. Commissioner Raley moved, seconded by Commissioner Dement, to approve and authorize Commissioner President McKay to sign the letter approving FY04 Board of Education Operation and Capital Budgets as submitted by category. Motion carried.

Commissioner President McKay announced that the Budget Work Session scheduled for August 25 will run from 1-4 p.m.

4. Commissioner Mattingly moved, seconded by Commissioner Jarboe, To approve and sign the resolutions authorizing the sale of bonds on August 19, 2003. Motion carried.

Commissioner Mattingly moved, seconded by Commissioner Dement, to approve and sign the resolution approving the Metropolitan Commission's resolution authorizing the sale of bonds. Motion carried.

5. Commissioner Mattingly moved, seconded by Commissioner Jarboe, to approve and authorize Commissioner President McKay to sign the Grant Agreement with Md. Dept. of Agriculture for Control and Eradication of Noxious Weed. Motion carried.

6. Commissioner Mattingly moved, seconded by Commissioner Jarboe, to approve and authorize Commissioner President McKay to sign the Right-of-Entry Agreement for performing subsurface testing and monitoring on property adjacent to the St. Andrew's Landfill on property owned by Marcas, LLC. Motion carried.

7. Commissioner Mattingly moved, seconded by Commissioner Dement, to approve and authorize Commissioner President to sign the Budget Amendment to increase construction budget to cover unknown cost in the renovation of HVAC at the College of Southern Maryland. Motion carried.

8. Commissioner Raley moved, seconded by Commissioner Dement, to adopt a Resolution amending Resolution W/S 92-01 in order to allocate an Equivalent Dwelling Unit (EDU) to property described as Tax Map 69, Parcel 87, Lot 2 on St. George Island. Motion carried.

9. Commissioner Mattingly moved, seconded by Commissioner Jarboe, to accept grant from SMCPS as outlined in July 18, 2003, letter from Mark G. Smith (\$19,689-Federal) and authorize Commissioner President McKay to sign the Budget Amendment to realign accounts to actual for the FY04 21st Century Dream Team Action Club Grant. Motion carried.

10. Commissioner Dement moved, seconded by Commissioner Mattingly, to authorize staff to proceed to initiate an appraisal of Lexington Manor at a cost of approximately \$10,000. Motion carried.

It was noted that this appraisal is to determine how much Community Development Block Grant funds will be available for the acquisition of the property, not how much the county will pay for the property.

COMMISSIONERS' TIME

Commissioner Dement

- My wife and I enjoyed the tour of the SOSAR Camps. The visits showed me the value of the program to the county youth. Thanks to Joe Donick and other staff and volunteers that put this program together.
- Best wishes for a speedy recovery to Johnnie Wood.
- Unable to participate in the bond rating meetings due to a family obligation.

Commissioner Mattingly

- Congratulations to Commissioner Dement's son and his new wife. Appreciate the invitation to join in their wedding celebration.
- Congratulations to the Patuxent Partnership for the impressive luncheon they put together last week for high level officials from the Navy. The event showed the Navy officials the community support for what's going on at Patuxent River, the future issues that we'll face with the BRAC, and our support for the Navy. This is the type of support the community will continue to have to show as we get officials and visitors in the community and get closer to the BRAC issue.
- Congratulations to Joe and Edna Oliver on their 50th anniversary. Attended their celebration in the 7th with a great group of their friends and family. Would like to recognize Commissioner Raley's and my wife's birthdays last week.
- Reminders: August 9 is the Beach Party event in Leonardtown that will also include the La Familia celebration. Everyone is invited to attend.
- Congratulations to Hollywood Fire Department on their tremendously successful carnival. Ridge carnival opens this weekend. Encourage community to go out and support their carnival.

Commissioner Jarboe

- With the recent tragic passing of Commissioner Wilmer Bowles, would like to say thank you to him and his family. In addition to being a former County Commissioner, Mr. Bowles was a very active supporter and chairman of the Nursing Center Board and strong advocate for senior care.

He never received proper recognition for his good work. Thanks to him and his family for the many things he did for the Nursing Center and seniors in St. Mary's County over the years.

Commissioner Raley

- Wish to extend a thank you to George Forrest, John Savich and Elaine Kramer for their assistance at the Bond Rating meetings in New York. The citizens of St. Mary's County should be very proud of our staff who did a great deal of preparation for these meetings,

presented our case well, and responded knowledgeably to questions posed. On behalf of everyone, we appreciate the effort that staff put into these important meetings.

Commissioner McKay

- Would like to echo remarks from Commissioner Raley regarding the bond rating meetings. While the people of St. Mary's County and the Board are not anticipating a tremendous improvement in our rating we are hoping to improve in our outlook. We effectively demonstrated the county's sound fiscal and best management practices.

COUNTY ADMINISTRATOR, PART II

11. a. Commissioner Dement moved, seconded by Commissioner Raley to approve and authorize Commissioner President McKay to sign the Alzheimer's Disease Notice of Grant Award and required Budget Amendment. Motion carried.

- a. Commissioner Jarboe moved, seconded by Commissioner Dement to approve and authorize Commissioner President McKay to sign the Notification of Grant Award for the Senior Health Insurance Program (SHIP) and related Budget Amendment (\$315). Motion carried.**
- b. Commissioner Mattingly moved, seconded by Commissioner Dement to approve and authorize Commissioner President McKay to sign the Medicaid waiver Notice of Grant Award and related Budget Amendment. Motion carried.**
- c. Commissioner Mattingly moved, seconded by Commissioner Jarboe to approve and authorize Commissioner President McKay to sign the Notice of Grant Award for State Grants: Senior Nutrition (\$33,728); Senior Care (\$97,458); Guardianship (\$6,600); Senior I & A (\$12,535); IT (\$5,000); VEPI (\$6,330); State Ombudsman (\$5,409). Motion carried.**

e. Commissioner Dement moved, seconded by Commissioner Mattingly to approve and authorize Commissioner President McKay to sign the Child and Adult Care Food Program grant application. Motion carried.

12. Commissioner Jarboe moved, seconded by Commissioner Dement to approve and authorize Commissioner President to sign the Memorandum of Understanding to enable increased promotion of County museum sites for school field trips and museum outreach efforts. Motion carried.

George Forrest announced that the next County Administrator's Brown Bag Lunch is scheduled for August 8th, 12:00 noon, at the St. Clement's Island Museum. The September lunch is slated to be held at the Courthouse in Leonardtown.

Staff was asked to provide information on the consent agenda letter to the Tri-County Animal Shelter.

MUSEUM BOARD OF TRUSTEES 2002 ANNUAL REPORT

Present: Shirley Leyland, President

Museum Board of Trustees

Phil Rollins, Director, Recreation and Parks

Ms. Shirley Leyland presented the 2002 Annual report to the Board of County Commissioners. The Board of Trustees of the Museum Division of the Department of Recreation and Parks' purpose is to promote, through the establishment and maintenance of the museums the cultural, natural, and pre-history of St. Mary's County, MD. Highlights of significant activities included the following items:

- Reaccreditation by the American Association of Museums
- Museum Division Strategic and Master Plans
- Property acquisition at Piney Point Lighthouse site
- New Museum Mobile for educational outreach programs
- Newly published book entitled "Chesapeake Bay, Witnesses to the Creation"
- Procurement of professional planning assistance for the Piney Point Lighthouse property
- Development of a Memorandum of Understanding with the Board of Education and Museum Division for educational programs for students
- Development of "St. Mary's County Literacy Reading Room and Debating Society" lecture series
- New Webpage for the Museums Division
- Work release opportunities through St. Mary's County Detention Center
- Visitation figures, programs and events, enhancements to facilities, and future plans for the St. Clements Island-Potomac River Museum, Piney Point Lighthouse Museum and Park, and Drayden African-American Schoolhouse.

POTOMAC RIVER MARITIME MUSEUM MASTER PLAN

Present: Phil Rollins, Director of Recreation and Parks

Lydia Wood, Acting Museum Director

Museum Board of Trustees

Scott Rykiel, Mahan Rykiel & Associates

GWWO Architects

Phil Rollins and Lydia Wood presented information and materials for the Commissioners to consider and endorse regarding the draft Potomac River Maritime Museum Master Plan. The Master Plan details a long-range plan for building a new museum on the property acquired adjacent

to the Piney Point Lighthouse Museum and Park, that includes alternatives for renovation and expansion of an existing structure on the campus. Phase I details the utilization of existing buildings to create a new museum and associated parking on the North Campus, while enhancing the grounds of the south Campus and the connections between the two areas. The overall intent of Phase II design is to build on the efforts started during phase I and develop a new museum that replaces the Phase I museum incorporated into the office building renovation on the North Campus.

A detailed discussion of the proposed master plan prompted questions regarding cost effectiveness of the two approaches described, other suggestions, and alternatives for renovation or new construction of existing and proposed buildings and property, critical area issues, and economic development and tourism concerns. The Commissioners stated that they were not opposed to the basic elements of the Master Plan, but asked staff to place this item on a future agenda for discussion and provide more definite capital improvement project budget numbers, as well as having the Museum Trustees further analyze and reconfirm issues, look at a minor renovations approach, the requirements for a new museum, refine the dollar amount of the proposed project, and reevaluate and reprioritize the phases.

Commissioner Raley moved, seconded by Commissioner Dement, to meet in Executive Session to discuss matters of Real Property and Personnel as provided for in Article 24, Sections 4-210(a)11 and 4-210(a)1, respectively. Commissioner Jarboe asked if Boards, Commissions, and Committees were part of the Executive Session and the County Administrator indicated they were not. Motion carried.

The meeting adjourned at 4:20 p.m.

Minutes Approved by the

Board of County Commissioners on _____

Donna Gebicke, Administrative Assistant

to the Board of County Commissioners