

ST. MARY'S COUNTY
BOARD OF COUNTY COMMISSIONERS' MEETING
GOVERNMENTAL CENTER
Tuesday, October 18, 2005

Present: Commissioner President Thomas F. McKay

Commissioner Kenneth R. Dement

Commissioner Lawrence D. Jarboe

Commissioner Thomas A. Mattingly, Sr.

Commissioner Daniel H. Raley

George G. Forrest, County Administrator

Donna M. Gebicke, Administrative Assistant (Recorder)

Susan J. Wolfe, Acting Senior Administrative Coordinator (Recorder)

Susan Wolfe recorded the following meeting minutes:

CALL TO ORDER

The meeting was called to order at 9:08 a.m.

APPROVAL OF CHECK REGISTER

Commissioner Jarboe moved, seconded by Commissioner Mattingly, to authorize the Commissioner President to sign the Check Register. Motion carried, 5-0.

APPROVAL OF MINUTES

Commissioner Mattingly moved, seconded by Commissioner Raley, to approve the minutes of the Commissioners' meeting of Tuesday, October 11, 2005, as corrected. Motion carried,

5-0.

COUNTY ADMINISTRATOR

1. Draft Agendas for October 25 and November 1, 2005

2. CIRCUIT COURT

Present: Pete Cucinotta, Juvenile Drug Court Coordinator, and Bill Tench, Court Administrator

Commissioner Raley moved, seconded by Commissioner Dement, to approve and authorize the Commissioner President to sign the budget amendment in the amount of

\$2,000 to reduce the contributions and donations Supplemental Reserve and Expense in the Juvenile Drug Court federal grant. Motion carried, 5-0.

3. Department of Land Use & Growth Management

Present: Phil Shire, Planner

Commissioner Jarboe moved, seconded by Commissioner Dement, to approve and authorize the Commissioner President to sign two Transferable Development Rights (TDR) instruments for one (1) additional lot in the RPD zone: Case File #05-110-032, Parker Estates (2-lot subdivision), in accordance with chapter 26 and Schedule 32.1 of the Zoning Ordinance. Motion carried, 5-0.

4. Department of Recreation, Parks & Community Services

a. Present: Phillip Rollins, Director

Commissioner Jarboe moved, seconded by Commissioner Dement, to approve the FY06 Program Open Space Development Application and Project Agreement for Phase II of the Three Notch Trail and to authorize the Commissioner President to sign the application/agreement form for development and breakdown. Motion carried, 5-0.

Mr. Rollins was asked to present a plan at a future Commissioners' meeting for completion of the trail in California indicating the participation of each business.

b. Present: Phillip Rollins, Director

Commissioner Raley moved, seconded by Commissioner Jarboe to approve and authorize the Commissioner President to sign the Cooperative Wildlife Management Agreement for Myrtle Point Park. Motion carried, 5-0.

5. Department of Aging

Present: Jennie Page, Acting Director, and Peggy Maio, Fiscal Supervisor

Commissioner Dement moved, seconded by Commissioner Mattingly to approve and authorize the Commissioner President to sign two St. Mary's County Department of Aging Notification of Grant Amendments (NGA) on the Medicare Waiver grant and approve the related budget amendment. Motion carried, 5-0.

6. Department of Economic & Community Development and St. Mary's County Housing

Authority

Present: John Savich, Director, and Tonja Fraser-Jenkins, Program Manager, St. Mary's County Housing Authority

Commissioner Mattingly moved, seconded by Commissioner Jarboe, to approve and authorize the Commissioner President to sign the Letter of Intent, Agreement for Administration of HOME Funds, Subcontractor's Agreement for Administration of

HOME Funds, Agreement for Level II Administration of Special Loan Programs, and Subcontractor's Agreement for Level II Administration of Special Loan Programs. Motion carried, 5-0.

7. Department of Public Works and Transportation

Present: George Erichsen, Director

a.-c. Commissioner Mattingly, seconded by Commissioner Dement, to approve and authorize Commissioner President to sign Public Works resolutions and agreements for items a.-c. They are: (a) Resolution accepting Marigold Street, Rosebay Street and Catnip Court into the County Highway Maintenance System. *Located in the Kingston Subdivision, Phase 2, 3rd Election District, including Resolutions posting stop signs and a 25-mph speed limit for said roads;* and (b) Resolution accepting Marigold Street and Starlight Drive into the County Highway Maintenance System. *Located in the Kingston Subdivision, Phase 3, 3rd Election District, including Resolutions posting stop signs and a 25-mh speed limit for said roads;* and (c) Public Works Agreement for Continued Maintenance and Repair for the Kingston Subdivision, Phase 3. *Located in the 3rd Election District with an expiration date of September 1, 2006.* Motion carried, 5-0.

d.-e. Commissioner Mattingly, seconded by Commissioner Dement, to approve and authorize Commissioner president to sign Public Works agreement and agreement addendum for items d.-e. They are: (d) Public Works Agreement Addendum for the Forrest Farm Subdivision, Section 3, Phase 5, and (e) Public Works Agreement for Leonardtown Farm Subdivision. Motion carried 5-0.

f. Commissioner Raley moved, seconded by Commissioner Jarboe, to approve and authorize the Commissioner President to sign Public Works

agreement addendum for the Locust Glen Subdivision, Section 1, located in the 8th Election District. Motion carried, 5-0.

g and h. Commissioner Mattingly moved, seconded by Commissioner Jarboe, to approve and authorize the Commissioner President to sign the budget amendment to close out the Leonardtown Library Account (PF #0402) and move the remaining funds into the BOCC Reserve Account (FIN 05) and the Budget Amendment to realign funds from the BOCC Reserve Account (FIN 05) into the Old Lexington Park Library, Newtowne Players Project (PF#0508). Motion carried 5-0.

i. Mr. Erichsen provided an update on the progress of the new Navy Museum and County Administration building. Bidding on the proposed new County administration building closed recently with no bids received. Upon questioning by Department of Public Works and

Transportation staff of developers to whom notice was sent, those developers reported difficulty obtaining quotations from their subcontractors. Mr. Erichsen recommended and the Commissioners agreed to re-bid the project for an additional 60-day period.

LEXINGTON MANOR REDEVELOPMENT PROJECT & MEMORANDUM OF UNDERSTANDING

Present: Barbara Horn, Chairman; Cindy Greb, Vice Chairman; Wayne Davis, Secretary;

Dan Kubican, Treasurer; Robin Finnacom, President/CEO; and Community Development Board of Directors members including Joan Gelrud, Ella May Russell, Gerald Fair, James Spence, Captain Bo Henry, John Taylor, Carl Franze, John Savich, and Joseph Densford.

Ms. Finnacom and members of the Community Development Corporation (CDC) Board of Directors provided a presentation on the Lexington Manor Redevelopment Project and a review of the Memorandum of Understanding authorizing the CDC to act on the County's behalf to secure a developer for the northern parcel of Lexington Manor and several surrounding public and private properties.

Commissioner Raley moved, seconded by Commissioner Mattingly, to approve and authorize the Commissioner President to sign the Memorandum of Understanding between the St. Mary's County Board of County Commissioners and the St. Mary's County Community Development Corporation Board of Directors for the redevelopment of the Lexington Manor neighborhood and adjacent public and private property and to sign the budget amendment providing \$180,000 to implement the Memorandum of Understanding. Motion carried, 5-0.

The Commissioners expressed their appreciation to Ms. Finnacom and members of the Community Development Corporation Board of Directors for their work on this important project to protect and support the United States Navy and the business community and to return a substantial amount of publicly held land to the tax rolls."

2006 LEGISLATIVE PROPOSALS

Present: Heidi J. Dudderar, Deputy County Attorney; and Steve King, Director, and Jackie Raley-,

Attorney, Metropolitan Commission.

The Commissioners received updates on Legislative Proposals #6 and #16 that were tabled at the last meeting. Mr. King provided additional information on proposal #16 from MetCom that calls for authorization for replacement of benefit assessment with system improvement charge. Ms. Dudderar presented the following revised language for proposal #6. "Require all newspapers of general circulation that are circulated in a County to publish, twice a month, information on how to obtain a copy of the Maryland Sex Offender Registry (statewide)." All of the Commissioners indicated their support for proposals six and 16.

COMMISSIONERS' TIME

Commissioner Mattingly:

Attended the 2005 Emergency Medical Services Training Conference, "Pyramid 2005" in Solomons.

Attended the annual Ducks Unlimited banquet.

Attended the Bowles Farm Fire and Rescue Day that welcomed county fire and rescue personnel and their families to the Bowles family corn maze and special events.

Commissioner Raley:

Acknowledge that the annual Oyster Festival was a success, especially due to the excellent weather conditions.

Attended the United Way Day of Sharing breakfast with Commissioner President McKay.

On behalf of Commissioner President McKay, attended the Eagle Scout ceremony for

Benjamin Caplan who is a third-generation Eagle Scout. Further noted that the tri-county area has one of the highest concentrations of Eagle Scouts in the state.

Commissioner Jarboe:

Nothing to report this week.

Commissioner Dement:

Attended the annual Oyster Festival.

Attended the annual Ducks Unlimited banquet.

Attended the ribbon-cutting ceremony for Ladies Fitness and Spa, Leonardtown.

Commissioner McKay:

Attended the ribbon-cutting ceremony for Ladies Fitness and Spa, Leonardtown.

Attended the Mechanicsville Elementary Principal's Student Forum.

Advised that the ribbon-cutting ceremony for the Wicomico Shores Public Landing will be held on

October 28 at 2:00 p.m.

VOTE TO MOVE INTO EXECUTIVE SESSION

Commissioner Jarboe moved, seconded by Commissioner Dement, to move into Executive Session before and after the awards program in order to discuss matters of Personnel, as provided for in Article 24, Section 4-210(a)1 Personnel. Motion carried, 5-0.

EXECUTIVE SESSION

Personnel

Present: Commissioner Thomas F. McKay, President

Commissioner Kenneth R. Dement

Commissioner Lawrence D. Jarboe

Commissioner Thomas A. Mattingly, Sr.

Commissioner Daniel H. Raley

George Forrest, County Administrator

John Norris, County Attorney

Sue Sabo, HR Director

Authority: Article 24, Section 4-210(a)1

Time Held: 12:50 pm 2:45 pm

Action Taken: The Commissioners discussed personnel matters.

MARYLAND YOU ARE BEAUTIFUL VOLUNTEER APPRECIATION AWARDS

Present: Cynthia Brown, Community Services Div. Mgr., Recreation, Parks & Community Services

Floraine B. Applefeld, Executive Director, "Maryland's Most Beautiful People"

On behalf of Governor Ehrlich, Ms. Applefeld recognized the 2005 Maryland You are Beautiful nominees who were selected by members of the community for their outstanding volunteer service. The Board of County Commissioners presented commendations and thanked the following volunteers for continuously coming to the aid of their neighbors:

Newtowne Players Executive Board

Wendy Heidrich

Dean Rauh

John and Janet Nagle

Paul Howe

Ray Norris

William Nace Bowman

Darene Kleinsorgen

Dee McRae

Robert and Scott Bradford

Samuel Sakyiamah

Dr. James Patrick Jarboe

Linda Norris Vallandingham

Julia Nichols

Tina Miller

Mitzi McConville

Michael D. Fuhrman

Karen Cruse

Catherine Bowles

Dana McGarity

Kevin Perry

Mr. Kevin Perry was selected as the representative for St. Mary's County at the statewide recognition ceremony in Annapolis. Ms. Applefeld and Ms. Brown were recognized for their service to the *Maryland You are Beautiful* program.

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John Norris, County Attorney

Sue Sabo, HR Director

Authority: Article 24, Section 4-210(a)1

Time Held: 5:05 – 8:00 pm

Action Taken: The Commissioners discussed personnel matters.

ACTION FROM EXECUTIVE SESSION

Commissioner Jarboe moved, seconded by Commissioner Dement, to direct staff to proceed as discussed in Executive Session on matters related to personnel. Motion carried 5-0.

ADJOURNMENT

The meeting adjourned at 8 p.m.

Minutes Approved by the Board of County Commissioners on _____

Susan Wolfe, Acting Senior Administrative Coordinator