

**ST. MARY'S COUNTY  
BOARD OF COUNTY COMMISSIONERS' MEETING  
GOVERNMENTAL CENTER  
Tuesday, November 1, 2005**

**Present:** Commissioner President Thomas F. McKay  
Commissioner Kenneth R. Dement  
Commissioner Lawrence D. Jarboe  
Commissioner Thomas A. Mattingly, Sr.  
Commissioner Daniel H. Raley  
George G. Forrest, County Administrator  
Donna M. Gebicke, Administrative Assistant (Recorder)  
Susan J. Wolfe, Acting Senior Administrative Coordinator

(Recorder)

*Susan Wolfe recorded the following meeting minutes:*

**CALL TO ORDER**

The meeting was called to order at 9:04 a.m.

**APPROVAL OF CHECK REGISTER**

**Commissioner Raley moved, seconded by Commissioner Jarboe, to authorize the Commissioner President to sign the Check Register. Motion carried, 5-0.**

**APPROVAL OF MINUTES**

**Commissioner Jarboe moved, seconded by Commissioner Dement, to approve the minutes of the Commissioners' meeting of Tuesday, October 25, 2005, as revised. Motion carried, 5-0.**

**PROPOSED ORDINANCE TO ADOPT THE LEXINGTON PARK  
DEVELOPMENT DISTRICT MASTER PLAN**

**Present:** Denis Canavan, Director, Land Use & Growth Management

**Commissioner Raley moved, seconded by Commissioner Dement, to adopt the Lexington Park Development District Master Plan as revised following October 25 instructions from the Board of County Commissioners. Motion carried, 5-0.**

*Commissioner Raley noted that, after the October 25 meeting, there was an incorrect headline stating that no changes were made to the zoning ordinance maps. Mr. Canavan supported Commissioner Raley's comment by affirming that nothing changes on the zoning ordinance maps until comprehensive rezoning occurs.*

*Commissioner Mattingly expressed reluctant support for the plan because of his continued concern about the possibility of the Route 235 area turning into a Route 301 corridor.*

*Commissioner President McKay also expressed concern about properties remaining outside the boundaries of the Plan that were once recommended for inclusion by the Planning Commission. He did state that the plan is a step in the right direction.*

*Commissioner Dement left the meeting at 9:25 a.m. to attend a family funeral.*

## **COUNTY ADMINISTRATOR**

1. Draft Agendas for November 8 and 15, 2005
2. **Department of Economic & Community Development and St. Mary's County Housing Authority** (*John Savich, Director, DECD; Dennis Nicholson, Executive Director, SMCHA; accompanied by Tonja Frazier-Jenkins, SMCHA, and Ella May Russell, Director for Social Services*)

**Commissioner Raley moved, seconded by Commissioner Jarboe, to approve and authorize the Commissioner President to sign the Budget Amendment in the amount of \$133,527 and to add the 4 FTE positions of Resource Coordinator, Grade 4, Step 1. In addition, to approve the requested exemption to the HR manual, to provide that these 4 FTE positions, while active employees, will have the benefit of the standard County employer contribution to health benefits as other employees, but that any retiree health benefits for these 4 FTE positions be at 100% cost to the employee, with no County employer subsidy. Motion carried, 4-0.**

3. **Department of Public Safety** (*Bob Kelly, Acting Director*)

**Commissioner Mattingly moved, seconded by Commissioner Jarboe, to authorize the Commissioner President to approve changes to the bylaws of the Emergency Services Committee. Motion carried, 4-0.**

*The commissioners expressed their appreciation to Mr. Kelly for his service as Acting Director for Public Safety.*

**4. Department of Public Works and Transportation** (*George Erichsen, Director*)

**a. Commissioner Raley moved, seconded by Commissioner Mattingly, to approve and authorize staff to proceed with the budget amendment which reflects the actual amount of the federal funding available per the executed Memorandum of Understanding regarding the Patuxent River Navy Museum Capital Project. Motion carried, 4-0.**

**b. Commissioner Raley moved, seconded by Commissioner Jarboe, to approve and authorize the Commissioner President to sign the budget amendment which removes the \$100,000 budgeted for the options on Project HW0602, now not needed. Motion carried, 4-0.**

**5. County Administrator** (*Dr. Kathleen O'Brien, Director, Walden-Sierra, Inc.*)

**Commissioner Mattingly moved, seconded by Commissioner Jarboe, to approve and sign the Resolution which amends Resolution 2005-22, to add one representative of the District Court of Maryland as a member of the St. Mary's County Domestic Violence Task Force; and to authorize the Commissioner President to sign the Bylaws of the St. Mary's County Domestic Violence Task Force, with editorial changes as directed to staff. Motion carried, 4-0.**

**COLLEGE OF SOUTHERN MARYLAND CORPORATE AND COMMUNITY TRAINING INSTITUTE ANNUAL REPORT AND REQUEST FOR APPROVAL OF A MOU WITH SRDC FOR FY06**

**Present:** Alan Kutz, Vice President, College of Southern Maryland Corporate and Community

Training Institute

John Savich, Director, Dept. of Economic and Community Development

(DECD)

Courtney Franklin, Economic Development Coordinator, DECD

Mr. Kutz provided the Commissioners with a 2005 report on SBDC objectives, activities and future initiatives.

**Commissioner Jarboe moved, seconded by Commissioner Mattingly, to authorize and approve the Commissioner President to approve and sign the Memorandum of Understanding between the County and the College of Southern Maryland Small Business Development Center for Fiscal Year 2006. Motion carried, 4-0.**

*Commissioner President McKay encouraged Mr. Kutz to include the Minority Business Alliance as a partner in the Small Business Development Center.*

## **COMMISSIONERS' TIME**

### Commissioner Dement

Commissioner Raley reported that Commissioner Dement attended the following events:

Ribbon cutting ceremony at Rose's Department Store, St. Mary's Square, Lexington Park

Autumn Festival for Life at the Funny Farm, Callaway

First Annual St. Mary's River Festival, Chesapeake Bay Field Laboratory, St. George Island

### Commissioner Raley

No report.

Commissioner Mattingly

Attended the Patuxent Partnership dinner.

Complimented the St. Mary's County Sheriff's Department and the Maryland State Police for their recent successful drug sting operation resulting in numerous arrests.

Commissioner Jarboe

Reviewed a copy of a letter received by a constituent, Leah Hutchinson, from the Federal Emergency Management Agency (FEMA) regarding FEMA flood insurance. He noted that he will work with Sue Veith, Environmental Planner, and Denis Canavan, Director, Land Use & Growth Management, to develop a format and simplified process to answer questions about FEMA flood insurance from County residents.

Commissioner President McKay

Attended the Three Oaks Center Walk at Sotterley Plantation.

Attended the Southern Maryland Heritage Consortium barn dance also at Sotterley Plantation.

Apologized to Judge Kaminetz for missing his retirement event.

Advised that he will attend the Critical Areas Commission meeting on November 2.

Noted that the commissioners will attend the Ribbon Cutting: Improvements to Wicomico Shores Landing Pier and Boat Ramp, at 1:00 p.m.

Noted that the commissioners will attend the Update of the Hughesville Bypass with Governor Robert L. Ehrlich, Jr., at 3:10 p.m., provided by the Maryland Department of Transportation's State Highway Administration.

**VOTE TO MOVE INTO EXECUTIVE SESSION**

**Commissioner Jarboe moved, seconded by Commissioner Raley, to move into Executive Session, as provided for in Article 24, Section 4-210(a)1 Personnel. Motion carried, 4-0.**

*Donna Gebicke recorded the following meeting minutes:*

## **EXECUTIVE SESSION**

### **Personnel**

Present: Commissioner Thomas F. McKay, President  
Commissioner Lawrence D. Jarboe  
Commissioner Thomas A. Mattingly, Sr.  
Commissioner Daniel H. Raley  
George Forrest, County Administrator  
Donna Gebicke, Administrative Assistant (Recorder)

Authority: Article 24, Section 4-210(a)1  
Time Held: 10:34 – 11:24 a.m.

Action Taken: The Commissioners discussed personnel matters.

### **RIBBON CUTTING: WICOMICO SHORES LANDING PIER AND BOAT RAMP**

The Commissioners participated in the ribbon cutting for the improvements to the Wicomico Shores Landing Pier and Boat Ramp.

### **HUGHESVILLE BYPASS UPDATE**

The Commissioners, with Governor Robert L. Ehrlich, Jr., received an update on-site regarding the Hughesville Bypass provided by the Maryland Department of Transportation's State Highway Administration.

### **ADJOURNMENT**

The meeting adjourned at 3:30 pm

Minutes Approved by the Board of County Commissioners on

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Susan Wolfe, Acting Senior Administrative Coordinator