



ST. MARY'S COUNTY GOVERNMENT VACANCY ANNOUNCEMENT

POSITION: Equipment Mechanic I, (Wicomico Golf Course)
C04, \$32,677 + FRINGE BENEFITS

DEPARTMENT: Recreation and Parks

OPENING DATE: 05-01-19 **CLOSING DATE:** 05-29-19 (Extended)

MINIMUM QUALIFICATIONS:

Education: High school diploma or G.E.D.

Experience: Three (3) years' experience in maintenance and repair of tractor and small engines, or equivalent technical training, education, and/or experience.

Note: Any equivalent combination of acceptable education and experience which has provided the knowledge, skills and abilities cited below may be considered.

ADDITIONAL REQUIREMENTS:

- ◆ Must pass extensive background investigation;
- ◆ Negative drug test result from pre-employment drug screen;
- ◆ Successful candidate must provide proof of eligibility to work in the United States prior to employment;
- ◆ Must obtain a physical examination prior to beginning employment.

JOB SUMMARY: Diagnose and correct major and minor repairs on heavy equipment. Inspects and repairs golf course equipment including: diesel, electric, and gas powered golf carts. Keep records and place orders for parts and supplies. Responsible for shop area maintenance and clean service area and keep safety procedures a top priority.

DUTIES:

- ◆ Communicates any problems/repairs of equipment to Golf Course Superintendent;
- ◆ Installs assemblies such as engines, transaxles, carburetors, and alternators;
- ◆ Inspects, diagnoses and repairs other major malfunctions of various golf course equipment;
- ◆ Maintains a preventative maintenance program and purchases repair parts and supplies;
- ◆ Tunes engines and adjusts valves, spark plugs, ignition systems, timing, brakes, and clutch;
- ◆ Regulates employee use of equipment. Spot checks equipment for performance;
- ◆ Repairs and adjusts cutting mechanisms on various heavy and light mowing equipment;
- ◆ Maintain a clean and safe work environment;
- ◆ Perform basic welding or fabricating tasks;
- ◆ Schedules and directs work assignments on winter repair equipment to full time staff;
- ◆ Performs other duties as assigned.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

- ◆ Ability to gain working knowledge of St. Mary's County Government policies and procedures;
- ◆ Ability to safely operate a motor vehicle and various heavy and light equipment;
- ◆ Knowledge of safety regulations and established procedures for operating equipment as well as for ensuring public safety;
- ◆ Ability to operate equipment repair tools on diesel, electric, and gas motors;
- ◆ Knowledge of the basic principles of operations, basic components, common malfunctions, corrective repair practices and preventive maintenance techniques for internal combustion engines and various equipment systems and sub-assemblies;
- ◆ Knowledge of sharpening mowers, blades, and reels on small and large cutting units.

PHYSICAL AND ENVIRONMENTAL CONDITIONS:

Work demands constant physical effort, for example operating heavy equipment, vehicles, and tools over 60 pounds.

Work involves risks or discomforts which require special safety precautions, e.g., working around moving parts, or machines. Employees may be required to use protective gear such as boots and gloves; may require working in adverse weather conditions.

COMPENSATION/BENEFITS:

Hiring Salary: \$32,677 annually.

FLSA: Non-Exempt

St. Mary's County Government offers a complete benefits package including medical, dental, vision, life insurance and long-term disability. We offer a 457 deferred compensation plan, employee assistance program, and education reimbursement. All employees are required to participate in the Maryland State Retirement and Pension System (SRPS).

[Click Here for Information: Employee Benefits Summary - April 2019](#)

SELECTION PROCEDURE: Applications will be screened for those who meet job requirements and have related experience. Selected applicants will be invited for an interview. All candidates will be notified of their selection or non-selection for interview.

TO APPLY: A 2008 ST. MARY'S COUNTY GOVERNMENT APPLICATION IS REQUIRED.
ALL PRIOR VERSIONS OF THE APPLICATION ARE OBSOLETE.

Applications are available at: Governmental Center, Potomac Building
Department of Human Resources, 3rd floor
23115 Leonard Hall Drive, Leonardtown, MD
Phone: 301-475-4200 Extension: 71100 Fax: 301-475-4082
Jobs Line: 301-475-4200 Extension: 71109
Email: smchr@stmarysmd.com Website: www.stmarysmd.com

ACCESSIBILITY NOTICE: If you need a reasonable accommodation for any part of the employment process due to a physical or mental disability, please contact the Department of Human Resources: at [\(301\) 475-4200](tel:3014754200), Extension: 71100

APPLY NOW - <http://www.stmarysmd.com/hro/application/HRAApplication.asp>

Applications must be received in the Human Resources Department on or before the closing date regardless of the postmark date.