



St. Mary's County Department of Land Use and Growth Management
 23150 Leonard Hall Drive, Leonardtown, Md. 20650
 Phone (301) 475-4200, ext. 1500 Fax (301) 475-4672
CONFIRMATORY PLAT CHECKLIST



Control Number _____ **Project** _____

Applicant _____ **Surveyor** _____

Address _____

Zoning _____ **TM** _____ **BK** _____ **Parcel** _____

Date _____ **Reviewer** _____

I. Required Supporting Information

Yes	No	Na	Standard	Reference
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Deed history of property to evidence parcel of record status (Check deeds for parcel of record status.)	SO§30.6.2.c
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Current tax assessment map (portion showing site location)	SO§30.6.1
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Variances to the subdivision regulations requested, with written response to criteria for variance, contained in section 24 of the Comprehensive Zoning Ordinance.	SO§22.5

II. Title Information

Yes	No	Na	Standard	Reference
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Scale (1" = 100' preferable)	SO§30.6.4
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Date of original	SO§30.6.4.a.(1)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Election district	SO§30.6.4.a.(2)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Land Use and Growth Management Control Number placed immediately above the title information block	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Name, address and telephone number of surveyor	SO§30.6.4.a.(3)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Project name (include "Confirmatory Plat" in plan title)	SO§30.6.4.a.(4)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Revision date	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Drawn by/checked by	SO§30.6.4.a.(5)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sheet _____ of _____	SO§30.6.4.a.(6)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Land Use and Growth Management approval block (only)...(Health Department reviews, but does not sign) Metcom block required if public Water/Sewer	SO§30.13.5

III. Plat Information

Yes	No	Na	Standard	Reference
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Vicinity Map	SO§30.6.4.b
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Scale at not less than 1" = 2,000' or as appropriate to show entire site and surrounding state/county road network.	SO§30.6.4.b.(1)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	North Arrow	SO§30.6.4.b.(2)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Critical Area Boundary Drawn	SO§30.6.4.b.(3)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Owner's/Surveyor's Certificate	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Standard Text Used (Include the words "Confirmatory Plat").	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Text is Grammatically Correct	

			Plan Information	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	North Arrow	SO§30.6.4.d.(1)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Boundary lines with bearings and distances, corner markers and reference monuments of entire site drawn to scale.	SO§30.6.4.d.(3)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Existing and proposed boundaries of entire parcels involved. For the sake of clarity, use the “Z” convention in order to illustrate what area is being adjusted.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicates and labels extent of zoning and overlay zone boundaries on plan	SO§30.6.4.d.(5)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicates and labels setback, building restriction lines, and buffer yard designations on plan.	SO§30.6.4.f.(2)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Owner, deed reference, use and zoning of all adjacent properties	SO§30.6.4.a.(15)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Address oval within each parcel or lot.	CZO§66.4
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If site is in the Critical Area, show Critical Area boundary on Vicinity Map and plan. Show Critical Area buffer on plan.	SO§30.6.4.e.(4)
			Required General Notes	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Standard premise address note	SO§30.6.4.c.(14)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Non-complying structures note (if appropriate) and distance from structure to property line	
			Critical Area Notes	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Provide the following standard Critical Area notes on the plat:	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1. The Critical Area buffer must remain in natural vegetation and may not be disturbed except as provided under Chapter 71, Section 8 (Habitat Protection Standards) of the St. Mary’s County Comprehensive Zoning Ordinance (10-02, as Amended).	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2. No development is permitted in wetlands without approval from the appropriate local, state, and federal agencies. This site has (has not) been field evaluated for tidal or non-tidal wetlands.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3. All existing forest shown hereon shall remain undisturbed except as permitted under the provisions of Chapter 72 (Forest and Woodland Resources, in the Critical Area) of the St. Mary’s County Comprehensive Zoning Ordinance. Any and all afforested or reforested areas created under the provisions of the St. Mary’s County Critical Area Ordinance and designated on this plat shall be preserved from future disturbance.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4. Locations of natural heritage areas, habitats of threatened or endangered species, and habitats of significant plants or wildlife are identified on this plat in accordance with Section 71.8 of the St. Mary’s County Comprehensive Zoning Ordinance.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5. Existing impervious surface within 100 foot Critical Area Buffer is _____ square feet.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	6. Area of slopes 15% or greater is _____ square feet.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7. Existing trees or forested area is _____ square feet.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	8. Area of existing impervious surfaces is _____ square feet.	

NOTES:
