

**SOLID WASTE AND RECYCLING FACILITY APPLICATION**  
**For Proposed Plan Amendment**  
**Board of County Commissioners**  
**Adopted July 27, 1999**

**PROPERTY OWNER INFORMATION:**

- (a) Name: \_\_\_\_\_  
(b) Address: \_\_\_\_\_  
\_\_\_\_\_  
(c) Telephone: \_\_\_\_\_  
(d) Facsimile: \_\_\_\_\_  
(e) e-mail: \_\_\_\_\_

**APPLICANT INFORMATION:**

- (a) Name: \_\_\_\_\_  
(b) Address: \_\_\_\_\_  
\_\_\_\_\_  
(c) Telephone: \_\_\_\_\_  
(d) Facsimile: \_\_\_\_\_  
(e) e-mail: \_\_\_\_\_

**DESCRIPTION OF PROPOSED FACILITY OPERATION:**

The Applicant(s) shall provide a location and description of the site (acreage, zoning, tax map, etc.), scope of the facility (includes a complete listing of planned activities) and layout of the improvements which will also include answers to the following questions:

**I      OPERATIONAL**

1. Does the proposed facility meet the Siting Criteria in Chapter 4, Section E, Page IV-28 of the Solid Waste Management Plan?
2. Will a Conditional Use or Rezoning be required?
3. What is the plan for future operations and how will that be phased in?
4. Will the site be fenced, will it have lighting?
5. What is the proposed capacity of the facility?
6. What is the expected useful life of the facility?
7. What are the characteristics, dimensions, specifications of the building(s) and transfer trailers?
8. Will there be any citizen drop-off areas or outside receiving/storage of any waste?
9. Where will the waste be transported?
10. Do any FAA restrictions apply?
11. What are the proposed hours of construction activities and the construction schedules?
12. If proposed, how will daily cleaning of the tipping floor be performed?
13. What is the fire protection (i.e., fire hydrant) or water availability at the site, etc.?
14. Will the building doors be closed during truck loading?
15. What is the Operations Plan (including waste screening protocol)?
16. What is the Safety Plan (for accidents, breakdowns, spills, etc.)?
17. What is the Contingency Plan should operations be temporarily "out of service"?
18. What is the proposed equipment inventory (including number of trucks, trailers, loaders, etc.)?
19. What is the number of staff and what are their positions?
20. What are the operating hours? Will all waste be processed and shipped out within these hours? Will any waste be stored overnight in trailers, on the tipping floor, or in railcars? Is any night waste transport proposed?
21. Will the site be staffed 24 hours per day? If not, how long? Who and how will security for the site be provided?

**II      ENVIRONMENTAL**

22. How will vectors be controlled?
23. Will the operation be disturbing erodible soils?
24. What is/are the proposed wooded buffer distances? Is a reforestation required?
25. Are wetlands present on site?
26. Is the project/operation located in a critical area?
27. Has the 100 year flood plain or receiving watercourse been identified?
28. What are the waste types to be accepted? How is waste screening for hazardous waste performed?
29. What is the distance to the nearest residential property; nearest property with occupied, i.e., potable well use?
30. Are there any potable water supplies, individual wells or monitoring wells in the immediate or abutting area?
31. What are the proposed water consumption/discharge quantities? How will disposal of waste water be achieved?

- 32. What is the method to reduce or contain odors?
- 33. What are the projected noise levels at the site boundary?
- 34. How will wind patterns impact the transfer station building?
- 35. How is stormwater quality and quantity being provided?

**III TRANSPORTATION**

- 36. How many parking places for employees and what parking is available for onsite traffic?
- 37. Will any waste be removed or transported by rail? If so, how will it be loaded and what types of railcars/containers will be used?
- 38. What is the number of collection trucks per day (average and maximum)? What are the number of tractor trailers per day (average and maximum)? Will they be contractor's vehicles only, or other haulers?
- 39. How will the existing traffic be impacted? What is the existing and maximum projected traffic volume near and from the facility?
- 40. How will traffic be controlled (both during construction and as a permanent, planned improvement)?
- 41. Assuming approximately 200 Tons Per Day is transported to the facility, what are the proposed routes for the waste collection vehicles?
- 42. What is the proposed route and distance from the transfer station to the primary disposal facility? Is the facility a subtitle D permitted facility?
- 43. How will transfer trailers be covered? Will trailers be cleaned on-site?

**IV OTHER**

- 44. What are the projected daily waste receipts (average and maximum)? Will the County receive same for use in its mandatory State reporting requirements
- 45. Will there be any "processing of waste or recyclables" in the building, or at the site, other than depositing and reloading of waste into transfer trailers?
- 46. What is the Public Relations/Community Information Plan?
- 47. Are references available from other communities where the contractor operates or has operated a transfer station or solid waste/recycling facility?
- 48. Are adequate facilities, as described in the Zoning Ordinance addressed?
- 49. Is out-of-County refuse planned for transfer, handling or disposal?
- 50. Will "clear title" be assumed for all County refuse brought to the facility?
- 51. Will access for County Inspectors be provided (specify unlimited, unannounced, etc.)?
- 52. What processes will be in place to recycle the required MRA percentage from the respective service area (based on population size)?
- 53. Describe which Maryland Department of the Environment Permits are required.

**V FISCAL**

- 54. What are the proposed tipping fees?
- 55. What is the projected economic impact (tax revenue, employment, etc.)?
- 56. What Host Fee or other incentives to County residents will be provided?

**I HEREBY SWEAR AND AFFIRM UNDER THE PENALTIES OF PERJURY THAT I HAVE THE AUTHORITY TO MAKE THIS APPLICATION AND THAT THIS APPLICATION IS CORRECT.**

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Accepted for Processing:**  
**DEPARTMENT OF PUBLIC WORKS** \_\_\_\_\_ **Date:** \_\_\_\_\_

**DEPARTMENT OF PLANNING & ZONING** \_\_\_\_\_ **Date:** \_\_\_\_\_